

Wyton on the Hill Parish Council

Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
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A meeting of Wyton on the Hill Parish Council will be held on Tuesday 13th May 2025 at 7.30pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Nykki Webber – Clerk and Responsible Financial Officer
6th May 2025

Members: 5 Quorum: 3

AGENDA

198-05/25 Chair to welcome everyone to the meeting

199-05/25 To elect the Chairman of the council and to receive the Chairman's declaration of acceptance of office.

200-05/25 To elect the Vice Chairman and to receive the Vice Chairman's declaration of acceptance of office.

201-05/25 To receive and approve apologies for absence.

202-05/25 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011.

203-05/25 To receive and approve the minutes of the Parish Council meeting held on 8th April 2025.

204-05/25 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

205-05/25 To accept the resignation of one councillor and consider the co-option of a parish councillor (two vacancies).

206-05/25 Matters arising or carried forward from the previous meeting.

- SID Update and purchase of posts
- Cambridge Innovation Foundation – STEM evening
- Bin update
- Development proposal on Wyton Airfield

207-05/25 To discuss any updates for events and activities on Station

208-05/25 To receive an update from the Estate Caretaker

209-05/25 To receive an update from the local District Councillor/s on matters at HDC

210-05/25 Notification of planning items:

- **Site Address: Land East Of Houghton Hill Farm Houghton Road St Ives**
Reference: 25/00616/OUT
- **Site Address: Land Between Houghton Grange and The How Houghton Road Houghton**
Reference: 23/00627/OUT

211-05/25 Finance211-05/25.1 To approve accounts for payment: 14th May 2025

Date	Ref. No.	Payee	Description	Amount
01/05/25		HMRC	PAYE (Month 01)	£
01/05/25		Mr A Savage	Caretaker Services (Apr 2025)	£
01/05/25		Mr A Savage	Caretaker mileage expenses – Apr 2025	£9.00
01/05/25		Ms N Webber	Parish Clerk/RFO Services. 30 hours, Apr 2025	£
01/05/25		Ms N Webber	Working from home allowance and expenses Apr 25	£10.00
01/05/25		Enviroplantcare	Maintenance of the front of the estate – Apr 2025	£110.00
01/05/25		CCC	Stay & Play (Apr 2025)	£135
01/05/25		Vision ICT	Email hosting July 2025-June 2026	£264.00
01/05/25		H&W Parish Council	Waste Disposal Jan – Dec 2024	£450.05

212-05/25 Finance212-05/25.1 To approve accounts to be paid on 13th May 2025

212-05/25.2 To note any income received:

212-05/25.3 To authorise bank reconciliations dated 13th May 2025**213-05/25 Personnel matters**

213-05/25.1 To receive an update from Ms Webber (Clerk).

214-05/25 Correspondence and Communications**215-05/25 To receive verbal reports from Parish Councillors on matters arising.**

No decisions can be made under this item.

216-05/25 Matters for future consideration.

No decisions can be made under this item.

217-05/25 Date of next meeting: Tuesday 10th June 2025**Close of meeting**