

# Wyton on the Hill Parish Council

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Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF  
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**A meeting of Wyton on the Hill Parish Council will be held on Thursday 9<sup>th</sup> May 2024 at 7.30pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.**

**All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Nycki Webber – Clerk and Responsible Financial Officer  
1st May 2024

Members: 6 Quorum: 3

## AGENDA

- 01-05/24 To elect the chairman of the council and to receive the chairman’s declaration of acceptance of office.**
- 02-05/24 To elect the vice chairman and to receive the vice chairman’s declaration of acceptance of office.**
- 03-05/24 To receive and approve apologies for absence.**
- 04-05/24 To receive declarations of interest.**  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 05-05/24 To receive and approve the minutes of the parish council meeting held on 11<sup>th</sup> April 2024.**
- 06-05/24 Public participation.**  
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
- 07-05/24 Matters arising or carried forward from the previous meeting.**
- Potholes
  - D-Day
  - Future projects
  - Security
  - Military housing
- 08-05/24 To discuss any updates for events and activities on Station – Gill Angel.**
- 09-05/24 To receive an update from the Estate Caretaker.**
- 10-05/24 To receive an update from the local District Councillor/s.**
- 11-05/24 Notification of planning items:**

**12-05/24 Finance**

12-05/24.1 To approve accounts for payment: 01 May 2023

Date	Ref. No.	Payee	Description	Amount
10/05/24		HMRC	PAYE (Month 1)	£
10/05/24		Mr A Savage	Caretaker Services (April 2024)	£
10/05/24		Ms N Webber	Parish Clerk/RFO Services. 30 hours, April 2024	£
10/05/24		Ms N Webber	Working from home allowance and expenses Apr 24	£10.00
10/05/24		Enviroplantcare	Maintenance of the front of the estate – Apr 2024	£110.00
10/05/24		Mr A Savage	Mileage expenses – Apr 2024	£9.00
10/05/24		CAPALC	Training	£50.00
10/05/24		Viking Direct	Caretaker consumables	£100.73
10/05/24		CCC	Childrens playgroup	£90.00

12-05/18.2 To note income received: 1st May 2024:

24/04/24	BACS	HDC	Precept	£20,000
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**13-05/24 Finance**13-05/24.1 To approve accounts to be paid on 9<sup>th</sup> May 2024

13-05/24.2 To note any income received:

13-05/24.3 To authorise bank reconciliations dated 1<sup>st</sup> May 2024**14-05/24 Personnel matters**

14-05/24.1 To receive an update from Ms Webber (Clerk).

**15-05/24 Correspondence and Communications****16-05/24 To receive verbal reports from Parish Councillors on matters arising.**

No decisions can be made under this item.

**17-05/24 Matters for future consideration.**

No decisions can be made under this item.

**18-05/24 Date of next meeting: Thursday 6<sup>th</sup> June 2024****Close of meeting**