

Wyton on the Hill Parish Council

Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
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A meeting of Wyton on the Hill Parish Council will be held on Tuesday 14th October 2025 at 7.00pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Nykki Webber – Clerk and Responsible Financial Officer
7th October 2025

Members: 6 Quorum: 3

AGENDA

271-10/25 Chair to welcome everyone to the meeting

272-10/25 To receive and approve apologies for absence.

273-10/25 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011.

274-10/25 To receive and approve the minutes of the Parish Council meeting held on 9th September 2025.

275-10/25 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

276-10/25 To consider the co-option of a parish councillor (one vacancy).

277-10/25 Matters arising or carried forward from the previous meeting:

- SID Update and purchase of posts
- Halloween
- Remembrance Day
- Audit Report
- Training Dates
- Christmas lights
- Election 2026

278-10/25 To discuss any updates for events and activities on Station

279-10/25 To receive an update from the Estate Caretaker

280-10/25 To receive an update from the local District Councillor/s on matters at HDC

281-10/25 Notification of planning items:

282-10/25 Finance281-10/25.2 To approve accounts for payment: 9th September 2025

Date	Ref. No.	Payee	Description	Amount
01/10/25		HMRC	PAYE (Month 06)	£245.32
01/10/25		Mr A Savage	Caretaker Services (Sept 2025)	£271.32
01/10/25		Mr A Savage	Caretaker mileage expenses – Sept 2025	£9.00
01/10/25		Ms N Webber	Parish Clerk/RFO Services. 30 hours, Sept 2025	£548.60
01/10/25		Ms N Webber	Working from home allowance and expenses Sep 25	£10.00
01/10/25		Enviroplantcare	Maintenance of the front of the estate – Sept 2025	£110.00
01/10/25		Viking	Caretaker consumables	£68.29
01/10/25		PKF Littlejohn	External audit	£252.00
01/10/25		CCC	September Stay and Play	£180.00

282-10/25 Finance282-10/25.1 To approve accounts to be paid on 14th October 2025

282-10/25.2 To note any income received:

282-10/25.3 To authorise bank reconciliations dated 1st October 2025

282-10/25.4 VAT Return

283-10/25 Personnel matters

283-10/25.1 To receive an update from Ms Webber (Clerk).

284-10/25 Correspondence and Communications**285-10/25 To receive verbal reports from Parish Councillors on matters arising.**

No decisions can be made under this item.

286-10/25 Matters for future consideration.

No decisions can be made under this item.

270-10/25 Date of next meeting: Tuesday 11th November 2025**Close of meeting**