

# Wyton on the Hill Parish Council

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Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF  
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**A meeting of Wyton on the Hill Parish Council was held on Thursday 8<sup>th</sup> February 2024 at 7.00pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.**

**Present:** Councillor Rebecca Coulter (Vice Chair), Councillor David Keane, Councillor Cilla Bhunu and Councillor Emma Bladen.

**In Attendance:** Ms. N. Webber (Clerk) and 2 members of the public.

## MINUTES

- 158-02/24 To receive and approve apologies for absence.**  
Apologies were sent from Councillor Looker who is on holiday.  
Councillor David Keane proposed acceptance of these apologies and this was seconded by Councillor Bhunu. All were in favour and the apologies for absence was accepted.
- 159-02/24 To receive declarations of interest.**  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no declarations of interest.
- 160-02/24 To receive and approve the minutes of the parish council meeting held on 11<sup>th</sup> January 2024**  
The minutes of the meeting of Wyton on the Hill Parish Council held on 11<sup>th</sup> January 2023 were circulated in advance following their informal approval by the Chairman. Councillor Keane proposed acceptance of the minutes and Councillor Bladen seconded the proposal. All were in favour and it was resolved to do so. The Vice Chair signed the minutes.
- 161-02/24 To consider the co-option of parish councillors (two vacancies).**  
The chair invited nominations for other councillor vacancies. One person formally emailed the clerk regarding the vacancies. The clerk read out the application as this person was unable to attend the meeting. The councillors discussed the application. Councillor Keane proposed co-opting Mr Lee Gregory and Councillor Bladen seconded the proposal. All who had been at the meeting were in favour and Mr Gregory was co-opted onto the council. The clerk will arrange with him to get her paperwork signed
- 162-02/24 Public participation.**  
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.  
Members of the public were invited to speak, no one chose to speak.
- 163-02/24 Matters arising or carried forward from the previous meeting.**
- Youth worker / funding for similar activities see 164-02/24
  - Covenant Fund – Councillors Bladen and Coulter have been subscribed to the newsletter so they will be aware of future programmes.
  - Projects for 2024 – noticeboard to be completed. The councillors are going to look into other options and feedback at a later meeting.
  - Hole in Hampshire Road update – Councillor Looker was unable to attend the meeting so will update at a later date.
  - Easter – The clerk will contact Paul Simpson to see if they have anything planned and this will be discussed at the March meeting.

164-02/24

**To discuss any updates for events and activities on Community Street - Station Representative.**

Gill Angel attended the meeting to give an update from the station.

The Station Commander would still like to attend a meeting and meet everyone, Gill will try and arrange this.

The community needs analysis is being undertaken on base. This is a survey about how families feel living at WOTH.

There are aspirations to turn Cornwall Road into something more vibrant. The skip has been moved. The pothole will be reported to WO Smith. There will be another community engagement meeting scheduled soon.

The youth club will be staying at 2-4 Cornwall Road and not going to the other side of the fence. The Station Commander is wanting to use houses on Cornwall Road for commercial activities and they will maybe look at funding for specific things. These will all be open to everyone – military and civilian. Gill will email the clerk costs of funding they would like help with for the March agenda.

165-02/24

**To receive an update from the Estate Caretaker.**

Tony Savage reported that all the bins are clean and have been emptied. The bin near Churchill is flooding and the ground around it floods making it hard to get to.

166-02/24

**To receive an update from the local District Councillors.**

Councillor Keane reported the following:

On 31 March 2024 the existing free garden bin service will come to an end and be replaced with a new fortnightly garden waste subscription service.

The early bird subscription has ended and cost per year is £57.50 for one garden waste bin and £30 per additional bin (up to a maximum of 3 additional bins). You can pay by credit/debit card or by Direct Debit. You can also share bins with neighbours to reduce the cost.

Garden Waste Subscription Service [Garden Waste Subscription Service - Huntingdonshire.gov.uk](https://www.huntingdonshire.gov.uk/garden-waste-subscription-service)

British citizens outside the UK can now vote in UK Parliament elections, even if they've lived outside the UK for more than 15 years. They will need to have previously lived or been registered to vote in the UK at some point in their life.

[Register to Vote - Huntingdonshire.gov.uk](https://www.huntingdonshire.gov.uk/register-to-vote)

Because the council can no longer take certain food waste they are promoting ideas to reduce food waste <https://www.recap.co.uk/pledge-to-fight-food-waste>

167-02/24

**Notification of planning items:**

1 late notification was received by the clerk which she read out regarding an appeal to the secretary of state against the decision of CCC to refuse planning permission for Envar.

168-02/24

**Finance**

168-02/24.1

To approve accounts for payment: 8<sup>th</sup> February 2024

Date	Ref. No.	Payee	Description	Amount
8/02/24	269440552	HMRC	PAYE (Month 10)	£174.20
8/02/24	255049587	Mr A Savage	Caretaker Services (Jan 2024)	£250.84
8/02/24	302916637	Ms N Webber	Parish Clerk/RFO Services. 30 hours, Jan 2024	£445.80
8/02/24	302916637	Ms N Webber	Working from home allowance and expenses Jan	£10.00
8/02/24	255049587	Mr A Savage	Mileage expenses – Jan 2024	£9.00
8/02/24	432275082	Enviroplantcare	Maintenance of the front of the estate – Jan 2024	£110.00
8/02/24	645197515	CCC	Child and Family groups	£180.00
8/02/24	563785417	H&W Parish Council	50% contribution to refuse Jan 0 Dec 2023	£410.80

168-02/24.2

To note income received: 1<sup>st</sup> February 2024

No income has been received on instant account

**169-02/24 Finance.**

169-02/24.1 To approve accounts to be paid on 8<sup>th</sup> February 2024  
The Vice Chair approved and signed the invoices.

169-02/24.2 To authorise bank reconciliations dated 8<sup>th</sup> February 2024 Nykki  
The Vice Chair approved and signed the bank statements.

Balance on accounts: Current: £48,063.22  
Instant: £5,013.32

Payments to go out of current account: £1,590.64

Payments gone out of instant access account: £5,000.00 (Transfer to current)

Purchases on the pre-payment card: £1.99 Card fee

**170-02/24 Personnel matters.**

170-02/24.1 To receive an update from Ms Webber (Clerk)

The clerk has emailed the school and all councillors a list of meeting dates for 2024 – all will be on the second Tuesday of the month at 7pm at the school apart from the June meeting which will be on 6<sup>th</sup> June.

- Feb 8<sup>th</sup>
- March 14<sup>th</sup>
- April 11<sup>th</sup>
- May 9<sup>th</sup>
- June 6<sup>th</sup>
- July 11<sup>th</sup>
- Sept 12<sup>th</sup>
- Oct 10<sup>th</sup>
- Nov 14<sup>th</sup>
- Dec 12<sup>th</sup>

**171-02/24 Correspondence and Communications**

An email has been received from CAPALC regarding public health information about cases of measles spreading and to help raise awareness via social media.

An email has been received from CCC regarding carbon footprint events and activities.

An email has been received from CCC on grants to increase and broaden participation in adult learning and skills development.

An email has been received from St Neots Town Council recruiting a seasonal youth worker.

An email has been received from Turley requesting a meeting rather than as an agenda meeting.

An email has been received from CCC on workshops for children who self harm

An email has been received regarding the return of the Cambs County Show in Abbots Ripton

An email has been received from the ICO regarding data protection – the DD of £40 will go out this month

An email has been received from a member of the public regarding moving to the area and wanting free courses in English.

An email has been received from HDC regarding the festival of Huntingdonshire online engagement session on 19<sup>th</sup> Feb – 2-3pm.

An email has been received regarding the Mayors Ball from the Civic Officer on 27<sup>th</sup> April

An email has been received from CCC on domestic abuse and sexual violence.

An email has been received from CAPALC on procurement threshold changes 1/1/24

An email has been received from CAPALC on the section 137 limit now being £10.81

**172-02/24 To receive verbal reports from Parish Councillors on matters arising.**

No decisions can be made under this item.

There were no verbal reports.

**173-02/24 Matters for future consideration.**

No decisions can be made under this item.

Councillor Keane asked if we had any plans for D-Day on 6<sup>th</sup> June.

**174-02/24 Date of next meeting: Thursday 14<sup>th</sup> March 2024 @ 7pm**