

Wyton on the Hill Parish Council

Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
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A meeting of Wyton on the Hill Parish Council was held on Thursday 14th March 2024 at 7.00pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.

Present: Councillor Mark Looker (Chair), Councillor Rebecca Coulter (Vice Chair), Councillor David Keane, Councillor Lee Gregory and Councillor Emma Bladen.

In Attendance: Ms. N. Webber (Clerk) and 2 members of the public.

MINUTES

- 175-03/24 To receive and approve apologies for absence.**
Apologies were received from Councillor Bhunu.
Councillor Keane proposed acceptance of these apologies and this was seconded by Councillor Coulter. All were in favour and the apologies for absence was accepted.
- 176-03/24 To receive declarations of interest.**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no declarations of interest.
- 177-03/24 To receive and approve the minutes of the parish council meeting held on 8th February 2024**
The minutes of the meeting of Wyton on the Hill Parish Council held on 8th February 2024 were circulated in advance following their informal approval by the Vice Chairman. Councillor Keane proposed acceptance of the minutes and Councillor Bladen seconded the proposal. All were in favour and it was resolved to do so. The Vice Chairman signed the minutes.
- 178-03/24 To consider the co-option of parish councillors (one vacancy).**
There were no applications – the clerk will continue to advertise.
- 179-03/24 Public participation.**
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
- A MOP updated the council that they were not successful with their bio-diversity grant application and that Preim said it would require too much maintenance and that they wouldn't help with it. She would also like to look into supporting better cycle ways. Councillor Keane mentioned that he had been looking into this and the costs are incredibly high. He suggested a working group alongside H&W Parish Council and the councillors agreed they would be happy to support this. The clerk is to pass the details of the MOP onto Councillor Clerk at the MOP's request.
- 180-03/24 Matters arising or carried forward from the previous meeting.**
- Youth club funding for activities – nothing has been received from Gill Angel
 - D-Day – the council have no plans and neither do H&W PC. Something will happen on station but there are no plans as yet. The clerk to ask the school if they have any plans.
 - Projects for 2024 – Covenant Fund application when available

- Hole in Hampshire Road – Councillor Looker walked around the estate with the Station Commander and they have planned to do this every month and make a list of things that are not up to standard. The MOP will also contact DIO about the pothole.
- Plants at the front of the estate – defer to April and ask for detailed quotation.
- Easter – No plans from Paul, nothing requested from the school.
- Child and Family sessions – Proposed to fund for the next financial year due to the closure of the one on station. Proposed by Councillor Coulter, seconded by Councillor Looker. All were in favour and it was agreed to do so. The clerk will contact the providers.
- Noticeboard – Councillor Looker proposed to spend £100 to get this installed and the old one taken away. Councillor Gregory seconded this and it was agreed to do so. The clerk will correspond with the caretaker and builder to get this actioned.

181-03/24 **To discuss any updates for events and activities on Community Street - Station Representative.**
Gill did not attend the meeting or provide an update.

182-03/24 **To receive an update from the Estate Caretaker.**
The caretaker reported that all is currently ok apart from the flooding of the bin in Churchill. Anglian Water have been out to take photographs of this. Someone reported that a couple of dogs have become ill from going through/drinking the water. A fishtank has been left abandoned. Councillor Looker will speak to Amey to dispose of this alternatively the caretaker will take this to the local tip. This was proposed by Councillor Gregory and seconded by Councillor Keane to add on the extra mileage to the caretakers expenses if needed.

183-03/24 **To receive an update from the local District Councillors.** Invite David to give an update

184-03/24 **Notification of planning items:** No applications have been received.

185-03/24 **Finance**

185-03/24.1 To approve accounts for payment: 14th March 2024

Date	Ref. No.	Payee	Description	Amount
14/03/24	252559040	HMRC	PAYE (Month 11)	£174.00
14/03/24	707917414	Mr A Savage	Caretaker Services (Feb 2024)	£250.84
14/03/24	38678159	Ms N Webber	Parish Clerk/RFO Services. 30 hours, Feb 2024	£446.00
14/03/24	38678159	Ms N Webber	Working from home allowance and expenses Feb	£17.75
14/03/24	707917414	Mr A Savage	Mileage expenses – Feb 2024	£9.00
14/03/24	64513939	Enviroplantcare	Maintenance of the front of the estate – Feb 2024	£110.00
14/03/24	423004421695	CCC	Child and Family groups	£135.00
14/03/24	452148541	Viking Direct	Caretaker consumables	£31.58
14/03/24	27280739	SLCC	Membership 2024-25	£112.00
14/03/24	27280739	Gallagher	Insurance 2024-25	£485.47

185-03/24.2 To note income received: 1st March 2024
No income has been received on either account.

186-03/24 **Finance.**

186-03/24.1 To approve accounts to be paid on 14th March 2024

The Chair approved and signed the invoices

186-03/24.2 To authorise bank reconciliations dated 14th March 2024

The Chair approved and signed the bank statements.

Balance on accounts: Current: £48,063.22

 Instant: £3,422.68

Payments to go out of current account: £1,286.18

Payments gone out of instant access account: £5,000.00 (Transfer to current)

Purchases on the pre-payment card: £1.99 Card fee

Expenses to clerk - £7.75 on rubbish bags

187-03/24 Personnel matters.

- 187-03/24.1 To receive an update from Ms Webber (Clerk)
 The clerk has again chased Cambridgeshire Country Council for the invoice for the PFHI. She is hopeful that this will be sent soon if not she will escalate this.
 The audit will be coming up soon and the end of year accounts will need to be reconciled. The clerk will speak to the internal auditor about the audit in May/June.

188-03/24 Correspondence and Communications

- An email has been received from HDC about a campaign to keep Britain tidy.
 An email has been received from the ICO to confirm our renewal.
 An email has been received from CCC Five to Thrive – a 2-week course aimed at parents of new babies held in Ramsey.
 An email has been received from CCC regarding victims and witness’s hub information.
 An email has been received from HDC from Active Lifestyles about their newsletter.
 An email has been received from YANA (Young Persons Mental Health in rural areas) there is a new live helpline
 An email has been received from CCC regarding their easter activities programme for under privileged children.
 An email has been received from St Peters School asking or exam invigilators.
 An email has been received from CCC – help at home for older adults.
 An email has been received from Houghton Tennis Club advertising lessons.
 An email has been received from CCC regarding Hi-Vis fortnight on 14th June at Huntingdon Library.
 An email has been received from HDC about school holiday parish sessions.
 An email has been received from a member of the public about Curlys food van.

189-03/24 To receive verbal reports from Parish Councillors on matters arising.

- No decisions can be made under this item.
 There were no matters arising.

190-03/24 Matters for future consideration.

- No decisions can be made under this item.
 There were no matters for future consideration.

191-03/24 Date of next meeting: Thursday 11th April 2024 @ 7pm

Close of meeting at 7.56pm

After the meeting Turley gave a presentation to all councillors regarding their planning applications for the corner of Sawtry Way/Houghton Hill.