

Wyton on the Hill Parish Council

Parish Clerk Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
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A meeting of Wyton on the Hill Parish Council was held on Thursday 11th April 2024 at 7.00pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.

Present: Councillor Rebecca Coulter (Vice Chair), Councillor David Keane, Councillor Orla Bhun and Councillor Emma Bladen.

In Attendance: Ms. N. Webber (Clerk) and a member of the public (Caretaker.)

MINUTES

- 192-04/24 To receive and approve apologies for absence.
Apologies were received from Councillor Looker who is away with work.
Councillor Keane proposed acceptance of these apologies and this was seconded by Councillor Bladen.
Apologies were also received from Councillor Gregory who had family visiting.
Councillor Bhun proposed acceptance of these apologies and this was seconded by Councillor Keane.
All were in favour and the apologies for absence was accepted.
- 193-04/24 To receive declarations of interest.
Members are invited to declare disclosable pecuniary interests and other interests in items on required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011.
There were no declarations of interest.
- 194-04/24 To receive and approve the minutes of the parish council meeting held on 14th March 2024.
The minutes of the meeting of Wyton on the Hill Parish Council held on 14th March 2024 have been circulated in advance following their informal approval by the Chairman. The Vice Chairman noted that a section has been missed on 18/04/24 which the clerk will insert. This section will be approved at the May meeting.
Councillor Bladen proposed acceptance of the minutes and Councillor Keane seconded the proposal. All were in favour and it was resolved to do so. The Vice Chairman signed the minutes.
- 195-04/24 To consider the co-option of parish councillors (one vacancy).
There have been no applications. The clerk will continue to advertise.
- 196-04/24 Public participation.
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors to raise the existence and nature of a prejudicial interest to address the meeting in relation to the business on the agenda.
No members of the public attended the meeting.
- 197-04/24 Matters arising or carried forward from the previous meeting.
- Youth club funding for activities. There has been no contact from Hill at the station.
 - D-Day. The school have no plans at the moment to do Houghton and Wyton. We will wait to see if the station have anything we can promote.
 - Hole in Hampshire Road. Councillor Looker did not attend to update.
 - Plants at the front of the estate. Plant care sent in a quote for replacing some plants that died over the winter. Plants need replacing at £90. There will be no cost for planting.
Councillor Coulter proposed we spend £90 replacing the plants, this was seconded.

202-04/24 Finance
 20204/24 To approve accounts for payment 11th April 2024

Date	Ref. No.	Payee	Description	Amount
11/04/24	6236487	HMRC	PAYE (Month 12)	£176.80
11/04/24	190093377	Mr A Savage	Caretaker Services (Mar 2024)	£261.10
11/04/24	8802983	Ms N Webber	Parish Clerk/RFO Services. 30 Mar 2024	£446.00
11/04/24	8802983	Ms N Webber	Working from home allowance and expenses	£10.00
11/04/24	190093377	Mr A Savage	Mileage expenses Mar 2024	£14.40
11/04/24	2337466	Enviroplantcare	Maintenance of the front of the estate	£110.00
11/04/24	350774896	CCC	Child and Family groups March	£180.00
11/04/24	714866956	CCC	PFHI	£9741.20
11/04/24	868750976	CAPALC	Membership 2024	£470.20

20204/24 To note income received 15th April 2024
 £333.30 has been received into the Instant Access Account.

203-04/24 Finance.

20304/24 To approve accounts to be paid on 11th April 2024
 The Vice Chair approved and signed the invoices

20304/24 To authorise bank reconciliation dated 11th April 2024
 The Vice Chair approved and signed the reconciliation and bank statements.
 Balance on accounts Instant £4839652
 Current £1,59804
 Payments to go out of current account £1,409.79
 Payments to go out of the instant access account £15,000.00 (Transfer to current £939269)

Purchases on the payment card No fees this month on the statement.

204-04/24 Personnel matters.

20404/24 To receive an update from Ms Webber (Clerk)
 The clerk reported that she has met the internal auditor and is waiting for a reply regarding the end of year audit. The end of year payroll is complete and years over due. The clerk has issued the P60s. The clerk is working on the audits so that figures can be approved at the meeting in June. The clerk would like to attend a course from CAPALC soon. Councillor Coulter proposed that the clerk attend and this was seconded by Councillor Keane. All in favour and it was agreed for the clerk to attend. The clerk will book this course.

205-04/24 Correspondence and Communications

An email has been received from CCC regarding Cambs & Peterborough integrated care system which supports older people at the risk of frailty.
 An email has been received from HDC the one leisure active lifestyles letter.
 An email has been received from CAPALC on training courses.
 An email has been received from a local dog walking group asking if we can advertise their services.
 An email has been received from HDC on more community initiatives that are available to residents.
 An email has been received from CCC regarding the Cambs Country Show in Abbots Ripton on June 1st.
 An email has been received from HDC who are taking part in a local government association to corpor peer challenge on 17th May.
 An email has been received from PFK Littlejohn with the dates for the audit sent in this July 1st.
 An email has been received from the Civic Office regarding the Mayors Ball.
 An email has been received from Highways events course for funded traffic management qualifications.

206-04/24 To receive verbal reports from Parish Councillors on matters arising.
 No decisions can be made under this item.
 There were no matters arising

207-04/24 Matters for future consideration.
No decisions can be made under this item.
The cycle path Councilbr Keane.

208-04/24 Date of next meeting: Annual Parish Meeting Thursday 9th May 2024 @ 7pm
Annual General Meeting Thursday 9th May 2024 @ 7.30pm

Close of meeting at 19.53