

Wyton on the Hill Parish Council

Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
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A meeting of Wyton on the Hill Parish Council was held on Thursday 11th July 2024 at 7.30pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.

Present: Councillor Mark Looker (Chair), Councillor Rebecca Coulter (Vice Chair) and Councillor David Keane.

In Attendance: Ms. N. Webber (Clerk)

MINUTES

35-07/24 The Chair welcomed everyone to the meeting.

36-07/24 To receive and approve apologies for absence.

Apologies were received from Councillor Gregory who was at a governors meeting. Councillor Keane proposed acceptance of these apologies and this was seconded by Councillor Coulter. Apologies were received from Councillor Bladen who was giving birth. Councillor Keane proposed acceptance of these apologies and this was seconded by Councillor Coulter. Apologies were received from Councillor Bhunu who was at work. Councillor Keane proposed acceptance of these apologies and this was seconded by Councillor Coulter.

37-07/24 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no declarations of interest.

38-07/24 To receive and approve the minutes of the parish council meeting held on 6th June 2024.

The minutes of the meeting of Wyton on the Hill Parish Council held on 6th June 2024 have been circulated in advance following their informal approval by the Chairman. Councillor Looker proposed acceptance of the minutes and Councillor Keane seconded the proposal. All in favour, resolve to do so. The Chairman signed the minutes.

39-07/24 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda. No MOP attended the meeting.

40-07/24 Matters arising or carried forward from the previous meeting.

- Future projects – nothing to share o Covenant Funding at the moment.
- Defibrillator checks – the clerk and chair to look at both defibrillators and check for batteries and pads. If ne are needed Councillor Looker proposed a budget of £500 for replacements as there is no meeting in August to discuss. Councillor Coulter seconded the proposal. All were in favour and it was resolved to do so. The clerk will check with the manufacturers on battery life and ask the school who is responsible for cutting back the trees around the machine located on Churchill Avenue. The clerk will also check that the machines are still registered on the appropriate websites.
- Halloween – Councillor Coulter proposed a spend of £50 for vouchers for Halloween displays again in October and for the vouchers to again come from Cuckoo Bridge. ! x £25 for 1st, £1 x £15 for 2nd and 1 x £10 for 3rd place. This was seconded by Councillor Keane. All were in favour and it was resolved to do so.
- SID purchase – delivery will be mid August. It was agreed to place one on Churchill Avenue and the 2nd is to be decided upon.

- Invitation for the Chair from MOD – the clerk gave the chair an invitation from MOD. The chair and Vice are on holiday so Councillor Keane will attend.

41-07/24 To discuss any updates for events and activities on Station – Gill Angel.

Gill did not attend the meeting.

42-07/24 To receive an update from the Estate Caretaker.

Mr Savage was not able to attend the meeting. He reported via the clerk that there have been various items dumped by the notice board including bags of rubble. Councillor Looker proposed that we agree a few extra hours for Tony to take these to the tip and include his extra mileage on the next expenses. This was seconded by Councillor Coulter. All were in favour and it was resolved to do so.

43-07/24 To receive an update from the local District Councillor/s on matters at HDC.

Councillor Keane reported the following:

Removal of Green bins begins 8 July and you register if you want to have it removed. If not residents can keep the bin and use it as a composter. <https://www.huntingdonshire.gov.uk/bins-waste/garden-waste-subscription-service/removal-of-garden-bins/>

Active for Health a 12 week usage of One Leisure <https://www.huntingdonshire.gov.uk/leisure/active-for-health/>

Town and Country Newsletter has been sent covering the CPA and some planned calls.

Future Grants

<https://www.huntingdonshire.gov.uk/council-democracy/grants/huntingdonshire-futures-grant-scheme-criteria>

44-07/24 Notification of planning items: None have been received.

45-07/24 Finance

45-07/24.1 To approve accounts for payment: 01 July 2024

Date	Ref. No.	Payee	Description	Amount
01/07/24	453738914	HMRC	PAYE (Month 3)	£174.40
01/07/24	916419040	Mr A Savage	Caretaker Services (June 2024)	£250.64
01/07/24	947394563	Ms N Webber	Parish Clerk/RFO Services. 30 hours, June 2024	£445.80
01/07/24	947394563	Ms N Webber	Working from home allowance and expenses Jun 24	£10.00
01/07/24	382641618	Enviroplantcare	Maintenance of the front of the estate – June 2024 and supplying and planting of shrubs 197-04/24	£200.00
01/07/24	916419040	Mr A Savage	Mileage expenses – June 2024	£9.00
01/07/24	903049297	CCC	Children's playgroup	£180.00

45-07/24.2 To note income received: 1st July 2024:

46-07/24 Finance

46-07/24.1 To approve accounts to be paid on 11th July 2024

The Chair approved and signed the invoices

46-07/24.2 To note any income received:

£332.21 Interest was received on the Instant Access account

46-07/24.3 To authorise bank reconciliations dated 1st July 2024

The Chair approved and signed the bank reconciliation.

Balance on accounts: Instant: £46,463.13

Current: £2,597.39

Payments to go out of current account: £1,269.39

47-07/24 Personnel matters

47-07/24.1 To receive an update from Ms Webber (Clerk).

The clerk received a call from PK Littlejohn to say that the council was able to be exempt from the external audit. The clerk discussed this with the council and it was all agreed that we stay with an external audit so that everything on the council is transparent. This was proposed by Councillor Looker and seconded by Councillor Coulter. The clerk will report back to the external auditors our wishes. The clerk forgot to add an extra payment to Enviroplantcare in June so added this to the July payment (146/01-24)
The council do not meet in August so the clerk will only put through payments for monthly invoices for this month.

48-07/24 Correspondence and Communications

An email has been received from Gill Angel regarding Wyton Families Day
An email has been received from CCC with attendance figure for stay and play
An email has been received from CCC regarding the Summer Holiday Activities and Food Programme
An email has been received from Councillor Gregory regarding nursery places.
An email has been received from Anglia Ruskin University on the 9th Annual Science Festival on July 14th
An email has been received from HDC with the Town & Parish Newsletter June 2024
An email has been received from CPRE (Campaign to protect rural England) regarding their newsletter
An email has been received from MOD to invite Councillor Looker to an event in September
An email has been received from CCC on the Energy Action Plan
An email has been received from Councillor Keane regarding the passing of a previous councillor Graham Rhodes. The council send their condolences to his family at this sad time.

49-07/24 To receive verbal reports from Parish Councillors on matters arising.

No decisions can be made under this item.

It was proposed to send Councillor Bladen flowers as she has just given birth to her first child. Councillor Looker proposed a spend of £25 and this was seconded by Councillor Coulter. As the parish has no pre payment card at the moment the clerk will purchase these and claim the money in expenses. All were in favour and it was agreed to do so.

Councillor Coulter commented on the various posts on social media about which parts of the estate belong to whom. The documents the parish council hold cannot be publicly shared but members of the public can contact us and we can try and advise.

50-07/24 Matters for future consideration.

No decisions can be made under this item.

51-07/24 Date of next meeting: Thursday 12th September 2024

Close of meeting at 20.04