

# Wyton on the Hill Parish Council

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**A meeting of Wyton on the Hill Parish Council was held on Thursday 12<sup>th</sup> September 2024 at 7.30pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.**

**Present:** Councillor Mark Looker (Chair), Councillor Rebecca Coulter (Vice Chair) and Councillor Cilla Bhunu and Councillor David Keane.

**In Attendance:** Ms. N. Webber (Clerk), Mr A Savage (Caretaker) and 3 members of the public.

## MINUTES

**The Chair welcomed everyone to the meeting.**

### **52-09/24 To receive and approve apologies for absence.**

Apologies were received from Councillor Gregory who did not have childcare. Councillor Keane proposed acceptance of these apologies and this was seconded by Councillor Bhunu. Apologies were received from Councillor Bladen who has recently had a baby. Councillor Coulter proposed acceptance of these apologies and this was seconded by Councillor Keane.

### **53-09/24 To receive declarations of interest.**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no declarations of interest.

### **54-09/24 To receive and approve the minutes of the parish council meeting held on 11<sup>th</sup> July 2024.**

The minutes of the meeting of Wyton on the Hill Parish Council held on 11<sup>th</sup> July 2024 have been circulated in advance following their informal approval by the Chairman. Councillor Keane proposed acceptance of the minutes and Councillor Coulter seconded the proposal. All in favour, resolve to do so. The Chairman signed the minutes.

### **55-09/24 Public participation.**

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

### **56-09/24 Matters arising or carried forward from the previous meeting.**

- Potholes – deferred until Councillor Gregory can make the meeting.
- Defibrillators – the batteries have been ordered and will be fitted asap.
- Future projects – still waiting on the covenant funding to become available again.
- Security – still work in progress
- Military housing – deferred until Councillor Gregory can make the meeting.
- SID Update – there have been problems manufacturing them and the company has assured the clerk they will be delivered within the next 4 weeks.
- Social Media and the PC responsibility – a statement went out on social media regarding how the Parish Council will respond and act to activities on social media concerning the parish.

### **57-09/24 To discuss any updates for events and activities on Station – Gill Angel.**

Gill was not able to attend the meeting but sent the following report:

1. Wg Cdr James Doyle, Station Commander, will have left RAF Wyton by the time the meeting is held. The new Station Commander is Wg Cdr John Grenville. I would like to bring him to a meeting in due course. Please let me know if there is a particular process in place for this to happen. Thank you.

2. The Chair of the Parish Council and I met with the current, and the new Station Commanders on 10 Sept. Mark will be able to bring you up to date.
3. Work has now completed on Frederick House (Single Living Accommodation) on Cornwall Road.
4. Cornwall Road Project – Wg Cdr Doyle has asked me to look at regenerating the rest of Cornwall Road. Unfortunately, not all the houses will be refurbished but we are looking to house the Gurka Faith/Community Centre in Nos 6-8 and a Military Co-Working Hub in No 10. Ben Club and Airplay will continue to deliver sessions in No 2-4 and the Contact House is still at No 16. It is hoped that before the end of October, the work will have been completed with some of the houses being occupied. Cornwall Road housing within the wire are also being regenerated as new homes for Social Clubs, due to Hangar 1 being out of action, in due course.
5. Airplay and Community Support ran a Summer Programme between 23 Jul and 28 Aug. 18 activities were organised and 251 placed booked by both Service and civilian children living at Wyton. It was a fantastic time, and it was nice to see new young people joining Airplay.
6. We now have 6 Young Leaders at Airplay (again, Service and civilian children) who support the staff team with planning and delivering sessions as well as running tuck shops, peer mentoring and representing Airplay in their community.
7. I haven't had time to discuss potholes and permission to put speed signs on road signs at Cambridge/Churchill Road with WO Smith – perhaps Mark has managed to discuss this with him.

**58-09/24 To receive an update from the Estate Caretaker.**

Mr Savage had unfortunately been off sick for 2 weeks but all bins have been emptied and the estate is tidy. The council discussed with Mr Savage the possibility of getting someone on standby and this will be on a future agenda. The clerk has contacted someone who expressed an interest previously and a member of the council said they may know someone.

**59-09/24 To receive an update from the local District Councillor/s on matters at HDC.**

Councillor Keane reported the following:

**Local Plan**

- There is a 10 week starting on Sept 18th to November 27th.
- [Consultation for Gambling Act 2005 - Huntingdonshire.gov.uk](https://www.huntingdonshire.gov.uk)

Consultation Ends: 25-Sep-2024 at 11.59 PM The current Statement of Principles came into effect for a three-year period in 2022.

In line with legislation, Huntingdonshire District Council is in the process of reviewing and updating the statement. The new version will come into effect on 31 January 2025 and last for a further period of 3 years, unless it is reviewed again in the interim. Summary of changes - The council has updated the Gambling Policy Statement, revising key statistics and background information as necessary.

[Gambling Act 2005 - Draft Statement of Principles - 2025 - 2028 \(huntingdonshire.gov.uk\)](https://www.huntingdonshire.gov.uk)

- **Active Health – 12 Week activity programme**

Located at either a leisure centre, community venue or in a public open space, the programmes consists of 12 weeks of group activities including fitness classes, walking sports, team games, healthy eating, and wellbeing walks. Activities will be chosen by the group in consultation with the coach.

Once signed up for the 12-week course, each participant will receive a free 90-day offer to use the One Leisure or Freedom Leisure facilities subject to eligibility criteria

<https://www.huntingdonshire.gov.uk/leisure/active-for-health/>

**60-09/24 Notification of planning items:** An application was received as follows:

Proposal: Partial demolition of front porch and erection of extension for accessible shower room.

Site Address: 9 Bath Crescent Wyton On The Hill Huntingdon

Reference: 24/01599/HHFUL

The Council discussed the application and there was a unanimous decision that as there was already a porch on the front of the house and a genuine need for this change and as the neighbours did not object they recommend approval.

**61-09/24 Finance**

61-09/24.1 To approve accounts for payment: Paid 01 August 2024 (no meeting in August)

Date	Ref. No.	Payee	Description	Amount
01/08/24		HMRC	PAYE (Month 4)	£180.60
01/08/24		Mr A Savage	Caretaker Services (July 2024)	£276.89
01/08/24		Ms N Webber	Parish Clerk/RFO Services. 30 hours, July 2024	£446.00
01/08/24		Ms N Webber	Working from home allowance and expenses Jul 24	£10.00
01/08/24		Enviroplantcare	Maintenance of the front of the estate – Jul 2024	£110.00
01/08/24		Mr A Savage	Mileage expenses – Jul 2024 Incl extra	£16.20
01/08/24		Defib Shop	New pads for defibs	£174.00

61-09/24.2 To approve accounts for payment: 01 September 2024

Date	Ref. No.	Payee	Description	Amount
01/09/24	433202842	HMRC	PAYE (Month 5)	£174.20
01/09/24	40267589	Mr A Savage	Caretaker Services (Aug 2024)	£250.84
01/09/24	595666115	Ms N Webber	Parish Clerk/RFO Services. 30 hours, Aug 2024	£445.80
01/09/24	595666115	Ms N Webber	Working from home allowance and expenses Aug 24	£10.00
01/09/24	856135381	Enviroplantcare	Maintenance of the front of the estate – Aug 2024	£110.00
01/09/24	40267589	Mr A Savage	Mileage expenses – Aug 2024	£9.00
01/09/24	478891266	CCC	Children's playgroup	£120.00
01/09/24	288575835	Vision ICT	Email hosting Oct 24 – Oct 25	£24.00

**62-09/24 Finance**62-09/24.1 To approve accounts to be paid on 11<sup>th</sup> September 2024

The Chair approved and signed the invoices

62-09/24.2 To note any income received: None

No interest was received on the Instant Access account

62-09/24.3 To authorise bank reconciliations dated 1<sup>st</sup> September 2024

The Chair approved and signed the bank reconciliation.

Balance on accounts: Instant: £41,463.13

Current: £4,993.86

Payments to go out of current account: £1,162.69

**63-09/24 Personnel matters**

63-09/24.1 To receive an update from Ms Webber (Clerk).

The clerk has sent an email regarding cover for the caretaker if he is off sick or on holiday and is hoping for a reply. The flowers bought for Councillor Bladen were added onto the clerk's expenses. The clerk has called Morelock for an update on the SID delivery – this should be within 4 weeks as there has been a problem with obtaining parts from Germany.

The clerk will advertise the October Halloween competition on Facebook in October. The clerk reminded the councillors that they will need to order the remembrance wreath next month. It was then discussed that new crosses and a silhouette would be required as the old ones have perished. The clerk will obtain some quotes and ask the school if they would like to be involved.

The Stay and Play figures for July were:

	July 2024	Adults	Children	Total
	03/07/2024	7	11	18
	10/07/2024	8	13	21
	17/07/2024	9	14	23
	<b>Totals</b>	<b>24</b>	<b>38</b>	<b>62</b>

64-09/24

**Correspondence and Communications**

An email has been received from Gamblingay Parish Council regarding the National Planning Policy Framework Consultation changes.

An email has been received from CAPALC announcing their new website and members portal.

An email has been received from CAPALC regarding Parish/Town council duty under Section 40 of NERC 2006 on biodiversity.

An email has been received from CCC regarding Planning Inspectorate and the appeal allowed against Envar.

An email has been received from HDC about the Wild about Huntingdonshire Festival at Hinchingsbrooke Park on 28/29<sup>th</sup> September.

An email has been received from the City of London Police on QR code fraud.

An email has been received from HDC regarding free topsoil for parish councils.

An email has been received from a company selling speed limit wheelie bin stickers

An email has been received from CAPALC regarding their conference on 20<sup>th</sup> September.

65-09/24

**To receive verbal reports from Parish Councillors on matters arising.**

No decisions can be made under this item.

There were no matters arising.

66-09/24

**Matters for future consideration.**

No decisions can be made under this item.

There were no matters for future consideration.

51-09/24

**Date of next meeting: Thursday 10<sup>th</sup> October 2024****Close of meeting**