

Wyton on the Hill Parish Council

Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
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A meeting of Wyton on the Hill Parish Council was held on Thursday 10th October 2024 at 7.30pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.

Present: Councillor Mark Looker (Chair), Councillor Rebecca Coulter (Vice Chair), Councillor Emma Bladen and Councillor David Keane.

In Attendance: Ms. N. Webber (Clerk) and Gill Angel (Station).

MINUTES

68-10/24 The Chair welcomed everyone to the meeting.

69-10/24 To receive and approve apologies for absence.

Apologies were received from Councillor Gregory due to work commitments.

Councillor Looker proposed acceptance of these apologies and this was seconded by Councillor Keane.

Apologies were received from Councillor Bhunu who had a family emergency.

Councillor Looker proposed acceptance of these apologies and this was seconded by Councillor Keane.

70-10/24 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no declarations of interest.

71-10/24 To receive and approve the minutes of the parish council meeting held on 12th September 2024.

The minutes of the meeting of Wyton on the Hill Parish Council held on 12th September 2024 were circulated in advance following their informal approval by the Chairman. Councillor Looker proposed acceptance of the minutes and Councillor Keane seconded the proposal. All were in favour and it was resolved to do so. The Chairman signed the minutes.

72-10/24 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

No MOP attended the meeting

73-10/24 To consider the co-option of parish councillors (two vacancies).

No applications have been received. We will continue to advertise.

74-10/24 Matters arising or carried forward from the previous meeting.

- Potholes – To be discussed at the next meeting
- Defibrillators - The clerk and chair have installed the new batteries in the defibs, there is a sheet included in both for them to be checked monthly.
- Future projects – Councillors Bladen and Coulter reported back that there has been nothing relevant on the covenant fund yet.
- Security – To be discussed at the next meeting.
- Military housing – To be discussed at the next meeting
- SID Update – One SID should be delivered on Monday 21st and the 2nd a week later.
- Request for a donation to Pine Hill Park for defibrillators – Pine Hill Park Residents have asked for a donation to help fund the purchase of 2 defibrillators for the park. H&W Parish Council have also been approached for a grant. Councillor Bladen proposed we donate £150.00, this was seconded by

Councillor Keane. All were in favour and it was agreed to make the donation. The clerk will contact Jacqui Buckley.

- Cover for the caretaker whilst on holiday/ill – The clerk read out a proposed advertisement to go out on our social media page and also our website to advertise for cover when the caretaker is on holiday or ill. This was agreed by the council and the clerk will go ahead with this.

75-10/24 To discuss the possibility of changing the day of the meeting.

A poll was put out to the councillors to change the day of the meeting so that more councillors were able to attend. It was agreed that Tuesday was a more convenient day. Councillor Looker proposed we change the date, this was seconded by Councillor Bladen. All were in favour and it was agreed to do so. The clerk will issue the new dates on social media and the website. The next meeting will be on Tuesday 12th November 2024.

76-10/24 To discuss any updates for events and activities on Station - Gill Angel

Gill has just returned from holiday so did not have much to update apart from the new Station Commander seems very positive and wants to be engaged with the Parish Council.

77-10/24 To receive an update from the Estate Caretaker

Tony was unable to attend the meeting but told the clerk that everything was ok but a new bin is needed by the DIO.

78-10/24 To receive an update from the local District Councillor/s on matters at HDC

Councillor Keane updated the council as follows:

HDC has put together some practical information to help residents protect themselves from flooding. [Flooding - Huntingdonshire.gov.uk](https://www.huntingdonshire.gov.uk) residents will find useful advice on how they can best prepare for flooding, as well as what to do during a flood and when recovering from a flood.

Also [Flood Warnings and Alerts - Huntingdonshire.gov.uk](https://www.huntingdonshire.gov.uk) – updates and register for flood warning

Active for Health is a new 12-week activity programme for adults (18 and over) to help them become active and move more. Anyone can sign up for the Active for Health programme if they have a BMI of 25 or over, or 23.5 if you are from the BME community [Active for Health - Huntingdonshire.gov.uk](https://www.huntingdonshire.gov.uk)

HDC have received reports that some residents are being sent text messages claiming they have received a parking Penalty Charge Notice (PCN) from "a local council." Please be aware that Huntingdonshire District Council will never contact residents via text regarding PCNs.

<https://www.huntingdonshire.gov.uk/news/parking-scam-alert/>

The Local Plan meetings are underway all info can be found

[Huntingdonshire District Council Consultation Home - Keystone](#)

79-10/24 Notification of planning items: Planning Permission Consultation - 9 Bath Crescent Wyton On The Hill Huntingdon (ref 24/01822/HHFUL) Sent by email 7/10/24

The council discussed the planning application. Councillor Looker proposed we recommended approval as long as there are no objections by the neighbours. Councillor Bladed seconded the proposal. The council also agreed to ask the clerk to ask the planning department to send in applications sooner as sometimes they are sent in too late to be added to the agenda.

80-10/24 Finance

80-10/24.1 To approve accounts for payment: 01 October 2024

Date	Ref. No.	Payee	Description	Amount
01/10/24	423795314	HMRC	PAYE (Month 5)	£174.20
01/10/24	920290910	Mr A Savage	Caretaker Services (July 2024)	£250.64
01/10/24	920290910	Mr A Savage	Caretaker mileage expenses – Sept 2024	£9.00
01/10/24	849036300	Ms N Webber	Parish Clerk/RFO Services. 30 hours, July 2024	£446.00
01/10/24	849036300	Ms N Webber	Working from home allowance and expenses Jul 24	£10.00
01/10/24	994631463	Enviroplantcare	Maintenance of the front of the estate – Jul 2024	£110.00

01/10/24	563015211	Viking Direct	Caretaker supplier (bags & gloves)	£71.75
01/10/24	148782281	CCC	Stay & Play (September)	£135.00

80-10/24.2 To note income received: 1st October 2024
The Instant Access account received £291.17 in interest.

81-10/24 Finance

81-10/24.1 To approve accounts to be paid on 10th October 2024
The chair approved and signed the invoices.

81-10/24.2 To note any income received: £291.17 in interest

81-10/24.3 To authorise bank reconciliations dated 10th October 2024

The chair approved and signed the bank reconciliation.

Balance on accounts: Instant: £41,754.30

Current: £3,240.77

Payments to go out: £1,206.59

82-10/24 Personnel matters

82-10/24.1 To receive an update from Ms Webber (Clerk).

The clerk emailed and called Morelock for an update on the SID's that had been purchased in June. One until will be delivered on Monday 14th October and the other to follow asap. The clerk has emailed the school to ask if they would like to get involved decorating the crosses for the remembrance display. They have agreed and the clerk will order some crosses to deliver. Councillor Bladen will speak with the regional organiser for the poppy appeal regarding a wreath for the service. Councillor Keane has a contact to make a new silhouette. The clerk is to purchase some MDF and paint. Councillor Coulter proposed a budget of £200 to renew all the remembrance decorations that have perished, this was seconded by Councillor Keane. The clerk will buy all that is needed and claim the money back via expenses as we no longer have a prepayment card. The council will decorate the roundabout on Saturday 2nd November 2024 around lunchtime. The Halloween competition has been advertised on social media. The Stay and Play figures for September are:

Sept 2024	Adults	Children	Total
11/09/2024	5	7	13
18/09/2024	2	2	4
25/09/2024	5	8	13
Totals	12	17	30

83-10/24 Correspondence and Communications

An email has been received from Local projects at CCC reference LHI expression of interest survey

An email has been received from HDC requesting the precept for 2025/26 – this will be agreed in a separate meeting after the November meeting.

An email has been received from Banardos who are collecting gifts for vulnerable children.

An email has been received from CCC regarding the SUN Network regarding surveys on dementia.

An email has been received from HDC on future grants support for new information boards in Tilbrook.

An email has been received from HDC on the successful prosecution for food hygiene offences for Somersham Curry & Kebab Ltd.

84-10/24 To receive verbal reports from Parish Councillors on matters arising.

No decisions can be made under this item.

There were no matters arising.

85-10/24 Matters for future consideration.

No decisions can be made under this item.

Councillor Looker would like the clerk to look into a shared drive for all councillors.

86-10/24 Date of next meeting: (75-10/24) Tuesday 12th November 2024

DRAFT