

Wyton on the Hill Parish Council

Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
Telephone: 07880 552258. E-Mail: clerk@wytononthehill-pc.gov.uk

A meeting of Wyton on the Hill Parish Council was held on Tuesday 13th May 2025 at 7.30pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.

Present: Councillor Mark Looker (Chair), Councillor David Keane and Councillor Waclawyj. After co-option Councillor Pammenter and Councillor Gill joined.

In Attendance: Ms. N. Webber (Clerk), Tony Savege (Caretaker) and 3 MOP

MINUTES

198-05/25 The Chair welcomed everyone to the meeting

199-05/25 To elect the Chairman of the council and to receive the Chairman's declaration of acceptance of office.

The Chair invited nominations for Chair. Councillor Keane proposed Councillor Looker and Councillor Waclawyj seconded this vote. All were in favour and it was resolved to appoint Councillor Looker as the Chairman of Wyton on the Hill Parish Council. The Chair signed the declaration of office..

200-05/25 To elect the Vice Chairman and to receive the Vice Chairman's declaration of acceptance of office.

The Chair invited nominations for the Vice Chair. Councillor Waclawyj proposed Councillor Bladen and Councillor Keane seconded this vote. Councillor Bladen was unable to make the meeting but was happy to be put forward for the role. All were in favour and it was resolved to appoint Councillor Bladen as the Vice Chairman of Wyton on the Hill Parish Council. The clerk will get the Vice Chair to sign the declaration of office

201-05/25 To receive and approve apologies for absence.

Apologies have been received from Councillor Bhunu who was at work and Councillor Bladen who had a last minute home emergency. Councillor Looker proposed acceptance of these apologies and this was seconded by Councillor Keane.

202-05/25 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no declarations of interest.

203-05/25 To receive and approve the minutes of the Parish Council meeting held on 8th April 2025.

The minutes of the meeting of Wyton on the Hill Parish Council held on 8th April 2025 had been circulated in advance following their informal approval by the Chairman. Councillor Looker proposed acceptance of the minutes and Councillor Keane seconded the proposal. All in favour, resolve to do so. The Chairman signed the minutes.

204-05/25 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda. The chair Invited MOP to talk. A MOP asked whether the council had been approached regarding the school summer fete, the clerk replied that they had not. It was requested that the MOP bring any requests from the school to the June meeting.

205-05/25 To accept the resignation of one councillor and consider the co-option of a parish councillor (two vacancies).

The Chair made the council aware that Councillor Gregory had formally emailed the clerk his resignation. This was accepted by the council. The Chair thanked Councillor Gregory for all his hard work whilst on the Council.

There were two applications for co-option The Chair read both out and asked each candidate to briefly talk to the council as to why they would like to join. Both applicants were asked to leave the room. The Council then voted. Councillor Keane voted for both applicants and this was seconded by Councillor Waclawyj. It was decided to co-opt both applicants. The Chair invited them to sit with the other Parish Councillors and the Clerk asked them to fill in the various forms needed. The two new councillors are unable to vote on any items at this meeting.

206-05/25 Matters arising or carried forward from the previous meeting.

- SID Update and purchase of posts – this is now with CCC to arrange a date. The clerk will keep chasing.
- Cambridge Innovation Foundation – STEM evening – the clerk is to contact them to arrange a date.
- Bin update – DIO were not aware that the contractors had broken the bin and that this should have been resolved by the contractors. As such DIO were not responsible for removing the bin. However, DIO are going out of their way to resolve this out of their own funds as this will likely be a quicker way to provide a physical solution and in the interest of ensuring positive ongoing community relations.
- Development proposal on Wyton Airfield – there has been no further update on this.

207-05/25 To discuss any updates for events and activities on Station – Gill was unable to attend the meeting.

208-05/25 To receive an update from the Estate Caretaker Tony Savage reported that the bins were all in good order and that the ones in the woods seem to be filling up more now.

209-05/25 To receive an update from the local District Councillor/s on matters at HDC Councillor Keane reported: Elections – County Council and Mayor. HDC Election team and all those connected running polling station, the validation and count did their usual professional job of managing polling day and the count to declaration process. As I am sure you are aware we have a new Conservative Mayor and a Liberal Democrat controlled County Council.

Local Government Reorganisation - There is no substantial update on the reorganisation process other than all the relevant bodies are still in discussion. With the changes after the election of both the Mayor's office and the County Council awaiting to see if that would make any changes to direction or speed. There has been a members briefing and as yet is not decided if there will be elections for the district council next year.
<https://www.huntingdonshire.gov.uk/news/council-leaders-issue-joint-letter-on-local-government-reorganisation>

HDC Economic Growth Strategy Survey - HDC is encouraging local business owners to take just 15 minutes to share their insights, to help ensure our strategy truly reflects their needs, tackles key challenges, and helps drive investment into our area. Link to survey below <https://jsjvlcrqs0n.typeform.com/to/Nkr5WaCs>

Huntingdonshire Futures Grant Scheme 2025 - Launched 24th March. Huntingdonshire Futures Grant Scheme (HFGS) 2025 is now open for applications. HFGS will focus on supporting the Pride in Place journey, encouraging applications for events and activity that celebrate Huntingdonshire and its communities, heritage and culture. This might include focus on key upcoming dates such as the 80th Anniversary of VE Day.

It is open until 30th June 2025, or sooner if the fund is exhausted. A total of £40,000 is available in grants of £500 - £2,500 to local organisations for activities, and events that showcase and celebrate Huntingdonshire's communities, heritage, and cultural identity. Further information, including eligibility criteria and application form, is available here <https://www.huntingdonshire.gov.uk/council-democracy/grants/>

Garden Waste Renewal or Sign Up - The cost per year is £57.50 for one garden waste bin and £30 per additional bin (up to a maximum of 3 additional bins). Residents can sign up for the service anytime, but the annual subscription runs from 1 April to 31 March. Renewal is required before the next April to maintain service. Check out the link as different process for new joiners compared to renewal.

Even if residents join mid-year, they will be charged for the full year.

<https://www.huntingdonshire.gov.uk/bins-waste/garden-waste-subscription-service/>

Mooncup - HDC is offering reusable menstrual cups, the council aims to tackle this environmental challenge by enabling residents to adopt more sustainable habits. Disposable menstrual products contribute significantly to landfill waste, with the UK producing 200,000 tonnes annually. In 2019 alone, the 180,000 residents Huntingdonshire sent about 260 tonnes of these products to landfill. By offering reusable menstrual cups, the council aims to tackle this environmental challenge by enabling residents to adopt more sustainable habits. There is a discounted charge of £5. <https://www.huntingdonshire.gov.uk/bins-waste/reduce-your-waste/discounted-reusable-period-products-initiative/>

Active for Health - A 12-week activity programme for adults (18 and over) to help residents become active and move more. Sign up for the Active for Health programme if a resident has a BMI of 25 or over, or 23.5 if from the BME community. Active for Health Xtra is a new 12-week activity programme for adults (50 years and over) who have at least two of the additional risk factors of Cardiovascular Disease; diabetes, are a smoker, high blood pressure, have an unhealthy diet, have high cholesterol, family history of heart disease, are from a Black, Asian or minority background, are inactive, drink alcohol to excess, are overweight or obese. <https://www.huntingdonshire.gov.uk/leisure/active-for-health/>

Staying Active - Staying Active is a new 9-week activity programme to help residents become more active and move more. The programme will include a range of activities to help improve mobility, socialise and ultimately improve overall wellbeing. Participants will be aged at least 55 years of age and meet at least two eligibility criteria, check out details: <https://www.huntingdonshire.gov.uk/leisure/staying-active/>

Civil Parking Enforcement in Huntingdonshire - For an update on the schedule of work in advance of a proposed August launch clerks can email ParkingService@huntingdonshire.gov.uk

210-05/25 Notification of planning items: The following were read out and discussed.

▪ **Site Address: Land East Of Houghton Hill Farm Houghton Road St Ives**
Reference: 25/00616/OUT

Councillor Boothman the Chair from H&W Parish Council came to the meeting to discuss this with WOTH PC. H&W have put together documents relating to the first stage of this development and they have a number of things they would like to raise to reject this application. They will happily provide WOTH PC with a copy of this. Councillor Looker proposed we say no to this application and this was seconded by Councillor Keane. All were in favour and it was resolved to do so.

▪ **Site Address: Land Between Houghton Grange and The How Houghton Road Houghton**
Reference: 23/00627/OUT

The council discussed the lack of separation of the village and the town. This will be going before HDC on 16th June and H&W PC will keep us posted. Councillor Boothman thanked the Councillors of WOTH PC for their support and working together.

211-05/25 Finance

211-05/25.1 To approve accounts for payment: 14th May 2025

Date	Ref. No.	Payee	Description	Amount
01/05/25	484708725	HMRC	PAYE (Month 01)	£204.65
01/05/25	259170379	Mr A Savage	Caretaker Services (Apr 2025)	£262.96
01/05/25	259170379	Mr A Savage	Caretaker mileage expenses – Apr 2025	£9.00
01/05/25	791310308	Ms N Webber	Parish Clerk/RFO Services. 30 hours, Apr 2025	£460.80
01/05/25	791310308	Ms N Webber	Working from home allowance and expenses Apr 25	£10.00
01/05/25	109687484	Enviroplantcare	Maintenance of the front of the estate – Apr 2025	£110.00
01/05/25	897197035	CCC	Stay & Play (Apr 2025)	£135
01/05/25	245937282	Vision ICT	Email hosting July 2025-June 2026	£264.00
01/05/25	570672418	H&W Parish Council	Waste Disposal Jan – Dec 2024	£450.05
01/05/25	296534661	H&W Primary School	Room hire for meetings	£72.00

212-05/25**Finance**

212-05/25.1

To approve accounts to be paid on 13th May 2025

The Chair approved and signed the invoices

212-05/25.2

To note any income received: £22,500.00 (precept)

212-05/25.3

To authorise bank reconciliations dated 13th May 2025

The Chair approved and signed the reconciliation and bank statements.

Balance on accounts: Instant: £54,732.67

Current: £1,614.85

Payments to go out of current account: £1,978.46

A transfer of £5,000 was made from the instant access account to the current account.

213-05/25**Personnel matters**

213-05/25.1

To receive an update from Ms Webber (Clerk). The clerk informed the council that she is working on a VAT return and the AGAR and is waiting to hear back from the internal auditor with a date.

Stay and Play figure are:

	Adults	Children	Total
April 2 nd 2025	5	7	12
April 23 rd 2025	4	6	10
April 30 th 2025	8	11	19
Total	17	24	41

214-05/25**Correspondence and Communications**

An email has been received from Ben Obese-Jecty to the Chair on questions the chair asked.

An email has been received from Councillor Gregory formally resigning from the Parish Council.

An email has been received from HDC regarding the latest round of Community Infrastructure Levy

An email has been received from CPRE on updated planning guides and news updates.

An email has been received from Huntingdonshire Communities Team and how they can support.

An email has been received from Cambs Police on County Lines in Cambridgeshire & Peterborough

215-05/25**To receive verbal reports from Parish Councillors on matters arising.**

No decisions can be made under this item.

Councillor Looker explained that he had contacted NALC after the clerk had emailed CAPALC regarding members of the Parish Council on deployment. The Chair advised everyone that as we have a number of people on the council who are military they could be deployed at any time which could be for around 6-8 months. This will be added to the June agenda.

216-05/25**Matters for future consideration.**

No decisions can be made under this item.

There were no matters for future consideration.

217-05/25**Date of next meeting: Tuesday 10th June 2025****Close of meeting at 20.33**