

Wyton on the Hill Parish Council

Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
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A meeting of Wyton on the Hill Parish Council was held on Tuesday 15th July 2025 at 7.00pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.

Present: Councillor Emma Bladen (Vice Chair), Councillor David Keane and Councillor Rebecca Waclawyj.

In Attendance: Ms. N. Webber (Clerk) and 2 MOP

MINUTES

235-07/25 The Vice Chair welcomed everyone to the meeting

236-07/25 To receive and approve apologies for absence.

Apologies were received from Councillor Looker who is away on training.

Councillor Keane proposed acceptance of these apologies and this was seconded by Councillor Waclawyj.

237-07/25 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no declarations of interest.

238-07/25 To receive and approve the minutes of the Parish Council meeting held on 10th June 2025.

The minutes of the meeting of Wyton on the Hill Parish Council held on 10th June 2025 had been circulated in advance following their informal approval by the Vice Chair. Councillor Waclawyj proposed acceptance of the minutes and Councillor Keane seconded the proposal. All were in favour, and it was resolved to do so. The Vice Chair signed the minutes.

239-07/25 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda. No members of the public wanted to speak.

240-07/25 To consider the co-option of a parish councillor (three vacancies).

Due to the clerk failing to submit the notice of vacancy before the last co-option the 2 previous candidates have to be co-opted again. The Vice Chair read both out applications and asked each candidate to briefly talk to the council as to why they would like to join. Both applicants were asked to leave the room. The Council then voted. Councillor Bladen voted for both applicants and this was seconded by Councillor Keane. It was decided to co-opt both applicants. The Vice Chair invited them to sit with the other Parish Councillors and the Clerk asked them to fill in the various forms needed. The two new councillors were unable to vote on any items at this meeting.

241-07/25 Matters arising or carried forward from the previous meeting.

- SID Update and purchase of posts – There is still no definite date for installation. Councillor Looker has emailed Cambs County Council.
- Cambridge Innovation Foundation – STEM evening – There has still not been a response from the company who expressed an interest in holding this for us. The clerk and Councillor Keane will chase again.
- Bin update – the new bin is in place.

242-07/25 To discuss any updates for events and activities on Station

Gill was unable to attend the meeting but did provide an update by email as follows:

1. Station Families Day will be held on Monday 28 July between 1200hrs and 1600hrs. We are still confirming whether the RAF Falcons will display but there will be a Typhoon flypast (timings TBC) taking place. We will post timings on the Wyton Facebook page when confirmed.
2. Station will be hosting Airfest (Airplay music festival) between Tuesday 29 July and Friday 01 August. Again, the RAF Falcons will display on Wednesday 30 July (timings TBC). Residents may be able to hear music up until 1000hrs on the Wednesday and Thursday evening.
3. Councillor Looker came to see me a few weeks ago and sent an email regarding the safety of residents when out and about running. I raised this with a member of the Police Commissioner's Team and they were going to email you direct.
4. Another Councillor had raised the issue of residents parking in the Nursery car park. The car park is Station property and as such we have a leaflet to be distributed to all residents in the area around the Nursery that any vehicles parked illegally in the car park may be clamped or towed, at a cost to the vehicle owner. Leaflets will be distributed as soon as I can find the time.

243-07/25 To receive an update from the Estate Caretaker – Tony was unable to attend the meeting but updated the clerk in a phone call that all was well on the estate apart from people leaving an extraordinary amount of animal waster in bins near Durham Way.**244-07/25 To receive an update from the local District Councillor/s on matters at HDC**

Councillor Keane updated the council on the following from HDC:

Local Government Reorganisation

There are three options of possible unitary authorities that have been sent forward to the secretary of state and the detailed business cases are being built on each. The councils are also promoting a survey for all residents and groups at: <https://www.huntingdonshire.gov.uk/council-democracy/meetings-and-decision-making/local-government-reorganisation/>

I have got 50 printed copies of the survey for HWPC and can ask for more for other Parish Councils if necessary

Voter Registration Emails

Canvass emails have been sent out to some electors from mail@elections.huntingdonshire.gov.uk entitled 'IMPORTANT - Please confirm your voter registration information now', inviting electors to check who is eligible to register to vote at their address.

Parking

As we get closer to the CPA hopefully in August I have had a number of discussion with the portfolio holder responsible for parking about the scope and process that will be in place. I don't have confirmed details but have expressed that we want coverage on the weekend, evening and bank holidays and a clear process for priorities.

Partnership with GOVT

Huntingdonshire District Council (HDC) and the Great Ouse Valley Trust announced a new partnership to commission a study exploring the potential benefits of establishing a self-designated landscape for the Great Ouse Valley in Huntingdonshire.

This collaborative initiative aims to assess the environmental, community and economic value of a designated landscape, enabling us to value the Valley's unique character and ensure it is protected for the future.

The partnership is an important step towards delivering the vision set out in Huntingdonshire Futures, with a particular focus on achieving 'Pride in Place' by 2050. It forms part of HDC's broader commitment to improving quality of life for residents and shaping a better future for Huntingdonshire.

Garden Waste Renewal or Sign Up

The cost per year is £57.50 for one garden waste bin and £30 per additional bin (up to a maximum of 3 additional bins). Residents can sign up for the service anytime, but the annual subscription runs from 1 April to 31 March. Renewal is required before the next April to maintain service. Check out the link as different process for new joiners compared to renewal.

Even if residents join mid-year, they will be charged for the full year.
<https://www.huntingdonshire.gov.uk/bins-waste/garden-waste-subscription-service/>

245-07/25 Notification of planning items: None were received. Councillor Keane mentioned the meeting o 26th July regarding the land next to the How/The Grage which is for outline planning permission for up to 120 houses.

246-07/25 Finance

246-07/25.1 To approve accounts for payment: 15th July 2025

| Date | Ref. No. | Payee | Description | Amount |
|----------|-----------|-----------------|--|---------|
| 01/07/25 | 406528840 | HMRC | PAYE (Month 03) | £204.65 |
| 01/07/25 | 327875513 | Mr A Savage | Caretaker Services (June 2025) | £262.96 |
| 01/07/25 | 327875513 | Mr A Savage | Caretaker mileage expenses – June 2025 | £9.00 |
| 01/07/25 | 182922615 | Ms N Webber | Parish Clerk/RFO Services. 30 hours, June 2025 | £460.80 |
| 01/07/25 | 182922615 | Ms N Webber | Working from home allowance and expenses Jun 25 | £160.00 |
| 01/07/25 | 688560525 | Enviroplantcare | Maintenance of the front of the estate – June 2025 | £110.00 |
| 01/07/25 | 715609540 | CCC | Stay & Play (June 2025) | £180.00 |
| 01/07/25 | 999919312 | Vision ICT | New email addresses | £28.00 |

247-07/25 Finance

247-07/25.1 To approve accounts to be paid on 8th July 2025

The vice chair approved and signed the invoices.

247-07/25.2 To note any income received: £261.90 interest was received in the Instant Access Account

247-07/25.3 To authorise bank reconciliations dated 8th July The Vice Chair signed the bank reconciliation and the updated accounting statements for the AGAR 2025

248-07/25 Personnel matters

248-07/25.1 To receive an update from Ms Webber (Clerk).

The stay and play figures for June were:

| Date | Adults | Children | Total |
|--------------|-----------|-----------|-----------|
| 4/6/25 | 8 | 12 | 30 |
| 11/6/25 | 6 | 8 | 24 |
| 18/6/25 | 4 | 6 | 10 |
| 25/06/25 | 5 | 9 | 24 |
| Total | 23 | 35 | 58 |

An application has been received for a councillor – the clerk did invite them to the meeting but as the meeting was later the clerk did not receive another response. The clerk will email the applicant to invite them to the meeting in September (as the Council do not meet in August). The AGAR forms needed to be resigned by the Vice Chair as the clerk mistakenly completed Parish Meeting forms and not Parish Council forms and they were rejected by PKF Littlejohn. The Vice Chair signed the forms as per 247-07/25.3

249-07/25 Correspondence and Communications

An email has been received regarding the Combined Authority Newsletter which the clerk has shared with the councillors.

An email has been received from a MOP regarding the play areas - the clerk has forwarded the contacted details over of the relevant stakeholders.

An email has been received from South Cambs District Council regarding an experimental cookery club in Cambourne held in June.

An email has been received from Cambs Police regarding issues on the estate – they have been invited to the September meeting.

An email has been received from CAPALC with their newsletter

An email has been received from HDC regarding food waste

- 250-07/25** **To receive verbal reports from Parish Councillors on matters arising.**
No decisions can be made under this item.
There were no matters arising.
- 251-07/25** **Matters for future consideration.**
No decisions can be made under this item.
Remembrance and Halloween to be added to the September agenda.
- 252-07/25** **Date of next meeting: Tuesday 9th September 2025**

Close of meeting