

Wyton on the Hill Parish Council

Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
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A meeting of Wyton on the Hill Parish Council was held on Tuesday 14th July 2026 at 7.30pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.

Present: Councillor David Keane (Chair), Councillor Waclawj, Councillor Pammenter and Councillor Gill.

In Attendance: Ms. N. Webber (Clerk), Sue Rodwell Smith (Ouse Valley Radio), Councillor Paul Boothman (H&W PC) and 1 MOP

MINUTES

039-07/26 Councillor Keane stood in as chair and welcomed everyone to the meeting

040-07/26 To receive and approve apologies for absence.

Apologies have been received from Councillor Looker as he is on deployment
Councillor Gill proposed acceptance of these apologies, and this was seconded by Councillor Pammenter
Apologies have been received from Councillor Bladen due to her dog passing.
Councillor Gill proposed acceptance of these apologies, and this was seconded by Councillor Pammenter
Apologies have been received from Councillor Sadler due to being ill.
Councillor Pammenter proposed acceptance of these apologies, and this was seconded by Councillor Waclawj

041-07/26 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011.

Councillor Pammenter declared an interest in item 044-07/26 covering the role of caretaker. Councillor Keane declared an interest in the planning item 048-07/26 as he is on the HDC Planning committee.

042-07/26 To receive and approve the minutes of the Parish Council meeting held on 9th June 2026.

The minutes of the meeting of Wyton on the Hill Parish Council held on 9th June 2026 were circulated in advance following their informal approval by the Councillor Keane. Councillor Keane proposed acceptance of the minutes and Councillor Gill seconded the proposal. All were in favour, and it was resolved to do so. Councillor Keane signed the minutes.

043-07/26 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

A MOP is concerned about fly tipping on the estate. People on the back of Durham have been blocking his gate with rubbish and he is unable to get in and out. He has not reported it to anyone yet. There is also fly tipping on military land next to the new skip. The MOP was asked to send in pictures to the clerk for Councillor Keane. The clerk will email Gill Angel regarding the rubbish around the skip.

044-07/26 Matters arising or carried forward from the previous meeting.

- SID Update and purchase of posts – an email has been received from CCC saying the contractor has not placed this pole where they were instructed them to. CCC will be raising this with them as a defect and asking them to rectify it.
- Neighbourhood watch

Paul Simpson was unable to attend the meeting but sent in a report. Places for people have granted authorisation on the lamp posts. This means all stakeholders have agreed. The only stakeholder to stipulate a location is WRC who grant permission only for the lamp posts at the entrance to the estate. The council have been asked – how many signs can they fund and where would they like them placed? Councillor Pammenter proposed we spend £100 on signs which would give 30 for the estate. This was seconded by Councillor Waclawj and all were in favour. This should mean there can be 2 signs on every street.

- Bobby & A Brew update – no update at present.
- Audit/AGAR – this has been sent off to the external auditors
- Sapley Park Village – everyone is aware where this is and there are no more updates.
- Peoples Climate Emergency Briefing Film
Councillor Waclawj spoke about an emergency climate film that she had attended a screening of which she would like the parish council to consider showing to the parishioners. It is an issue which will affect our children in the future and a very serious issue. The screening is free but we would need equipment to show it. Councillor Waclawj will find out more about how to screen this with the possibility of asking the school if we can hire the hall to show the film. Councillor Keane proposed that we book the hall for 2 hours and this was seconded by Councillor Waclawj – all were in favour. Ouse Valley Radio would also be invited. This is to go on the September agenda.
- Armed Forces Covenant Fund – air conditioning for the nursery funding. We are unable to look into the grant for this due to there being no changes to the buildings.
- Councillor Pammenter has been covering the role of caretaker whilst Tony Savage has been off. Tony has been unable to work as his license was revoked due to a mistake when reapplying. Lucie will carry on until Tony is able to return to work and will invoice the parish council for her time. This was proposed by Councillor Keane and seconded by Councillor Waclawj. All were in favour with one abstaining. Councillor Keane expressed his thanks to Councillor Pammenter for helping become the “angel of the bins” in Tony's absence.
- Ouse Valley Radio
Sue Rodwell Smith from Ouse Valley Radio gave a presentation on the local radio which rebranded in October 2025 with new directors as a community radio system. They are looking for a community partnership and for us to support them with a donation and they will promote us for the year. Councillor Keane proposed a donation of £250 and that we become the first parish council to support the station. Councillor Gill seconded the motion and all were in favour. It was agreed to do so. They will send in an invoice and the clerk will pay this in August.

045-07/26 To discuss any updates for events and activities on Station Invite Gill Angel to speak

Gill sent apologies that she would not be able to attend the meeting.

046-07/26 To receive an update from the Estate Caretaker Tony is unable to attend

Tony was not able to attend the meeting.

047-07/26 To receive an update from the local District Councillor/s on matters at HDC

David Keane updated the councillors on the following:

Response to the Greater Cambridge Development Corporation

The County Council welcomed national investment and the ambition for growth, while emphasising that local people must benefit and be involved. Its response highlighted the need to address water and sewage capacity, transport and highways maintenance, flooding, environmental management and energy infrastructure alongside new development.

<https://www.cambridgeshire.gov.uk/news/reaction-to-the-greater-cambridge-development-corporation>

Blood pressure monitors available through libraries

A new borrowing scheme was launched through Cambridgeshire libraries to help residents check their blood pressure at home. In total, 350 monitors are being made available across all 33 libraries and the three mobile libraries, combining public-health support with accessible community facilities.

<https://www.cambridgeshire.gov.uk/news/refurbished-library-hosts-launch-of-blood-pressure-monitor-borrowing-scheme>

Improved road-maintenance contract extension agreed

The Council agreed an enhanced extension of its road-maintenance contract with M Group until June 2030. The revised arrangements include fixed costs for routine activities, strengthened quality controls, financial penalties for poor delivery and vehicle tracking to improve transparency and value for money.
<https://www.cambridgeshire.gov.uk/news/improved-road-maintenance-contract-extension-agreed-with-m-group>

Guided Busway safety improvements progress

The Council reported progress on separation fencing and other safety works along the Guided Busway. Procurement for the section from Histon to St Ives is expected during summer 2026, with construction planned from late summer, subject to the programme agreed by the Highways and Transport Committee.
<https://www.cambridgeshire.gov.uk/news/busway-safety-improvements-progress>

New anti-poverty initiatives approved

Councillors approved a prevention-first programme using the new Crisis and Resilience Fund. This includes a new crisis-payment scheme, £800,000 for Citizens Advice income-maximisation support through to 2029, and £1.5 million over three years for outreach to residents affected by rural or digital isolation.

<https://www.cambridgeshire.gov.uk/news/suite-of-new-anti-poverty-initiatives-supported>

Armed Forces Covenant reaffirmed

The County Council formally signed a refreshed Armed Forces Covenant and adopted an action plan designed to ensure serving personnel, veterans and their families face no disadvantage when using public services. Libraries will have an expanded role in information, signposting and practical support.

<https://www.cambridgeshire.gov.uk/news/support-for-armed-forces-community-reaffirmed-with-covenant-signature>

New localised homecare approach approved

The Adults and Health Committee approved a place-based framework for Home and Community Support Services when the current contract ends in December 2027. The model has been shaped by people who draw on care, carers and families, with the intention of delivering more consistent and community-focused support.

<https://www.cambridgeshire.gov.uk/news/new-localised-homecare-approach-will-deliver-more-community-focused-support>

048-07/26

Notification of planning items:

Planning Permission Consultation - Land East Of Houghton Hill Farm Houghton Road St Ives (ref 25/00616/OUT)

Councillor Boothman from Houghton and Wyton Parish Council attended the meeting to discuss the above planning. The application is incomplete and there is too much uncertainty. The developers need to provide more answers before we can make any decisions as we have not been given enough information to make a decision on. It was proposed to reject the application. This was proposed by Councillor Waclawj, seconded by Councillor Pammenter, all were in favour with one councillor abstaining.

049-07/26

Finance

049-07/26.1 To approve accounts for payment: 14th July 2026

Date	Ref. No.	Payee	Description	Amount
14/07/26	180689634	HMRC	PAYE (Month 03)	£145.39
14/07/26	230411516	Ms N Webber	Parish Clerk/RFO Services. 30 hours, June 2026	£475.50
14/07/26	230411516	Ms N Webber	Working from home allowance and expenses Jun 26	£26.00
14/07/26	334154666	Enviroplantcare	Maintenance of the front of the estate – Jun 2026	£110.00
14/07/26	446374174	CCC	Stay & Play (June 2026)	£90.00
14/07/26	869559799	Lucy Pammenter	Expenses – fuel for bins	£9.45

050-07/26.2 To note any income received: £256.66 Instant Access account interest.
 050-07/26.3 To authorise bank reconciliations dated 1st July 2026
 Councillor Keane approved and signed the invoices.
 Balance on accounts: Current: £2,450.16 Instant: £59,605.11
 Payments to go out of current account: £856.34
 Transfer from Current account to Instant Access £5,000 Ref 116137156
 To authorise bank reconciliations dated 1st July 2026
 Councillor Keane approved and signed the bank reconciliations for the above.

051-07/26 Personnel matters

051-07/26.1 To receive an update from Ms Webber (Clerk).
 The AGAR has been sent off – one box was ticked incorrectly so it was returned but sent back straight away with the correction. He clerk received an email from CCC to say the posts were being installed the next day. No one was able to be there when this happened due to the lack of time given and any specific times. Unfortunately one of the posts was installed in the wrong place. The clerk sent an email to CCC who have said they will get this corrected but nothing else has been heard since. Gill Angel and DIO were informed as it was on their land.
 There is still no news on Tony Savage and his return to work date. Councillor Pammenter has been helping out and will charge the PC for her time and mileage.

Stay and play figures:

	Adults	Children	Total
3/6/26	3	4	7
17/6/26	2	3	5

10/06/26 the group was cancelled due to staff sickness and 24/6/26 was cancelled due to the hot weather.

052-07/26 Correspondence and Communications

An email has been received from the school regarding the headteachers wing walk – this was shared on social media.
 An email has been received from Alconbury Parish Council sharing a link to Pause the Plan
 An email has been received from HDC from the corporate fraud team who have safeguarded more than £585,000 of public money during 2025/26 identifying and tackling fraudulent activities.
 An email has been received from CAPALC on the Martins Law webinar on terrorism.
 An email has been received from HDC for the annual Town and Parish Forum on 10th Sept. This will be focussed on the local government reorganisation.
 An email has been received from St Ives Town Council on the overground bus maps.

053-07/26 To receive verbal reports from Parish Councillors on matters arising.
 No decisions can be made under this item.

054-07/26 Matters for future consideration.
 No decisions can be made under this item.

055-07/26 Date of next meeting: Tuesday 8th September 2026 at 7pm

Close of meeting @ 20.20