# Wyton on the Hill Parish Council

Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
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**A meeting of Wyton on the Hill Parish Council was held on Tuesday 8th September 2026 at 7.30pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.**

**Present:** Councillor Bladen Vice Chair, Councillor Keane, Councillor Waclawyj, Councillor Pammenter and Councillor Sadler & Councillor Gill.

**In Attendance:** Ms. N. Webber (Clerk), Gill Angel

**MINUTES**

**056-09/26 Vice Chair welcomed everyone to the meeting.**

**057-09/26 To receive and approve apologies for absence.**
Apologies have been received from Councillor Looker as he is on deployment
Councillor Gill proposed acceptance of these apologies, and this was seconded by Councillor Keane.

**058-09/26 To receive declarations of interest.**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011.
Councillor Pammenter declared an interest in item 061/09/26 – there were no other declarations of interest.

**059-09/26 To receive and approve the minutes of the Parish Council meeting held on 14th July 2026.**
The minutes of the meeting of Wyton on the Hill Parish Council held on 14th July 2026 had been circulated in advance following their informal approval by the Council. Councillor Keane proposed acceptance of the minutes and Councillor Gill seconded the proposal. All were in favour, and it was resolved to do so. Councillor Keane signed the minutes as he chaired the July meeting.

**060-09/26 Public participation.**
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
No MOP attended the meeting.

**061-09/26 Matters arising or carried forward from the previous meeting.**

- SID Update and purchase of posts – the contractor has been issued with a defect for placement of the pole. The clerk emailed again and has had no further response. Councillor Keane will speak with a member of H&W to see if they can help install the other device.
- Neighbourhood watch – a report was read out by the clerk.
- Peoples Climate Emergency Briefing Film – Councillor Waclawyj has signed up for the film of which there is no charge. The clerk is to do a Facebook poll to see if people are interested for a screening and will report back at the October meeting.
- Change of date for November meeting – the clerk is away for the November 10th meeting so has requested that it changes to 17 November. Proposed by Councillor Keane and seconded by Councillor Gill. All were in favour and the meeting will change. The clerk will email Jason at the school to let him know.
- Caretaker resignation and role. The caretaker resigned on 6th August in writing to the clerk. The post has been advertised on Facebook but there has been no interest. Councillor Pammenters husband was cover for this role whilst the caretaker was off during the summer. Due to the lack of people available to want to undertake this role Councillor Pammenter's husband has offered to carry on and to invoice the council for the same amount as the caretaker was paid. This is £14.59 pr hour for 6 hours per week. Councillor Keane proposed acceptance of this and this was seconded by Councilor

Sadler. All were in favour and it was agreed to do so. The clerk is to draft a new job description for the October meeting and also prepare a letter of agreement to the new contractor.

- Flooding on the estate – over the bank holiday weekend there were reports of flooding on the estate again which was primarily due to the blockages in all the drains over the hot summer. H&W flood group has offered to extend their flood group up to the parish and provide hydro sacks. The only problem is accessing these sacks. It was agreed to ask H&W flood group to come and chat at a meeting or to coincide with the Bobby & a Brew meeting. The clerk will email Anglian Water to see if they have any suggestions?

**062-09/26** **To discuss any updates for events and activities on Station** Gill reported back that it had been a quiet month. There is a new Station Commander, Joe Litten who she will invite to come along to a meeting. He is very keen to engage locally. She will set a reminder to email Pinnacle monthly to remember to empty the dog waste bins. The manager of the skip has been spoken to and will keep this clear and clean. On Thursday 16th July the Spitfire should fly past at 18.00 ad again on 23rd July at 18.35

**063-09/26** **To receive an update from the Estate Caretaker** The caretaker was unable to attend and has handed in his notice. Mr Savage has sent in a couple of letters to the clerk to say he was upset that he was not paid for the weeks he did not work whilst waiting for his driving license to be renewed. The Council discussed this and the advice they had taken from CAPALC and it was decided that as a gesture of goodwill and a thank you to Mr Savage they will pay the 2 weeks holiday pay to him even though he has not accrued this in the year so far. This was proposed by Councillor Bladen and seconded by Councillor Waclawyj, All were in favour. The clerk will pay this in the October pay run alongside the week Mr Savage worked in September.

**064-09/26** **To receive an update from the local District Councillor/s on matters at HDC**

Councillor Keane reported the following:

**Local Plan**

September is the key decision point for HDC's Pre-Submission Local Plan 2046. The Overview and Scrutiny Panel (Performance and Growth) will consider it on 2 September, before Cabinet and Full Council on 9 September. Councillors are being asked to approve the plan for a six-week Regulation 19 consultation and subsequent submission to the Planning Inspectorate before the 31 December 2026 transitional deadline. The published papers now include an Infrastructure Readiness Report. Our focus through August has remained on whether the supporting evidence is sufficiently complete and robust, particularly around the Strategic Transport Study, infrastructure delivery, Statements of Common Ground and the relationship with the Cambridgeshire and Peterborough Combined Authority's A141 and St Ives transport improvement work. Paul and I keep an open mind on the Local Plan process before the key, but the scale and location of growth need to be supported by credible evidence on how the necessary infrastructure will be delivered.
Separately, on 17 August the Government published a new National Planning Policy Framework. Its new national decision-making policies took effect immediately, including a restructured presumption in favour of sustainable development under policies S3-S5. This affects the framework for determining planning applications now. It does not mean the emerging Huntingdonshire Local Plan is adopted in September: HDC's published timetable anticipates examination during 2027 and adoption in 2028.
https://www.huntingdonshire.gov.uk/planning/local-plan-update/
https://www.gov.uk/guidance/national-planning-policy-framework

**Capital & Centric**

Capital & Centric held public engagement events on early-stage regeneration concepts in Huntingdon on 17 August, St Neots on 18 August and St Ives on 19 August. The Huntingdon and St Neots events were moved to their Market Squares because of capacity limitations at the original venues. The engagement remains open until 4 September.
I attended the Huntingdon and St Ives events. Public interest was exceptional. My own records for St. Ives show more than 1,000 people attended, with queues throughout the session. Huntingdon also saw a large turnout. The consistent message I heard was not opposition to regeneration itself, but major concern about the scale and design of the concepts, parking and access, infrastructure, and the impact on the character and operation of the town centres. This was also the message Paul and I heard from St Neots and residents who had not attended the consultation events but had followed through social media.

HDC has now clarified that the July 2025 Cabinet decision approved an initial partnership with Capital & Centric to identify and work up regeneration opportunities, undertake engagement and prepare business cases. No specific sites or developments were approved, no council-owned land has been sold or committed, and the current exercise is non-statutory engagement. Any proposal moving beyond this exploratory stage will require further formal governance approval.
I have continued to seek a clear audit trail around what was commissioned, how the sites were selected, what engagement took place before site-specific concepts were developed, and what work has been authorised, committed, invoiced and paid for. After 4 September, HDC says engagement responses will be brought together with technical, planning and financial evidence before recommendations enter the normal governance process.
https://www.huntingdonshire.gov.uk/people-communities/regeneration-programme/capital-centric/

**Community Chest Grants Open**
Applications are open for the 2026/27 Community Chest scheme. The maximum grants are £800 for community spaces, £1,000 for community events and £2,500 for longer-term projects. Applications are encouraged from projects supporting physical activity, social connection, people at risk of or experiencing crisis, and lower carbon emissions.
https://www.huntingdonshire.gov.uk/news/council-opens-community-chest-grants-to-help-local-projects-thrive/

**Food Waste Service Survey**
HDC is asking residents for feedback on the new weekly food waste collection service. The survey runs until 3 September. By 17 August, HDC reported that 1,500 tonnes of food waste had already been diverted from general waste since the service launched on 30 March, averaging around 20 tonnes a day and being converted through anaerobic digestion into renewable energy and fertiliser.
https://www.huntingdonshire.gov.uk/news/huntingdonshire-residents-invited-to-have-their-say-on-new-food-waste-service/
https://www.huntingdonshire.gov.uk/news/make-full-use-of-your-weekly-food-waste-collection/

**Dog Control PSPO Consultation**
HDC is consulting on renewing the district-wide Public Spaces Protection Order for Dog Control. The proposed conditions are unchanged from the 2023 order and cover dog fouling, carrying a suitable means to pick up waste, dogs causing alarm or distress or attacking other animals, lead requirements and specified dog-exclusion areas. The consultation closes at 12 noon on 13 September.
https://www.huntingdonshire.gov.uk/environmental-issues/dog-related-issues/public-space-protection-order/pspo-dog-control-public-consultation

**065-09/26 Notification of planning items:**
3 Bath Crescent Wyton On The Hill Huntingdon (ref 26/01245/HHFUL)
The council have no objections on this application, Proposed by Councillor Keane and seconded by Councillor Sadler, all councillors were unanimous.

2 Bedford Close Wyton On The Hill Huntingdon (ref 26/01580/HHFUL)
The council have no objections on this application, Proposed by Councillor Waclawyj and seconded by Councillor Pammenter , all councillors were unanimous.

**066-09/26 Finance**
066-09/26.1 To approve accounts for payment: 11th August 2026

| Date | Ref. No. | Payee | Description | Amount |
|---|---|---|---|---|
| 11/08/26 | 580312913 | HMRC | PAYE (Month 04) | £162.59 |
| 11/08/26 | 182529290 | Ms N Webber | Parish Clerk/RFO Services. 30 hours, July 2026 | £475.30 |
| 11/08/26 | 202374356 | Enviroplantcare | Maintenance of the front of the estate – July 2026 | £110.00 |
| 11/08/26 | 103865629 | Tony Savage | Caretaker (July 2026) | £67.68 |
| 11/08/26 | 336007656 | CCC | Stay and Play July 2026 | £90.00 |
| 11/08/26 | 614368752 | Ouse Valley Radio | Community Partnership | £250.00 |
| 11/08/26 | 461319310 | M Roofing | Caretaker Duties | £672.00 |

066-09/26.2 To approve accounts for payment: 8th September 2026

| Date | Ref. No. | Payee | Description | Amount |
|---|---|---|---|---|
| 08/09/26 | 75797315 | HMRC | PAYE (Month 05) | £213.19 |
| 08/09/26 | 326115864<br>797963361 | Tony Savage | Expenses July & August | £18.00 |
| 08/09/26 | 830292389<br>212462636 | Ms N Webber | Working from home allowance and expenses Jul/Aug 26 (July not paid above) plus postage receipt | £55.80 |
| 08/09/26 | 830292389 | Ms N Webber | Parish Clerk/RFO Services. 30 hours, August 2026 | £475.50 |
| 08/09/26 | 188093095 | Enviroplantcare | Maintenance of the front of the estate – Aug 2026 | £110.00 |
| 08/09/26 | 326115864 | Tony Savage | Caretaker (August 2026) | £271.32 |
| 08/09/26 | 813767740 | Vision ICT | Email hosting Oct 26– Sept 27 | £24.00 |

**067-09/26 Finance**

067-09/26.1 To approve accounts to be paid on 11th August & 8th September 2026
Councillor Bladen approved and signed the invoices for the above. This was also checked by Councillor Gill.

067-09/26.2 To note any income received: No income was received

067-09/26.3 To authorise bank reconciliations dated 1st August & 1st September 2026
Councillor Bladen approved and signed the bank reconciliations for the above.
Balance on accounts: Current: £4,752.15 Instant: £54,605.11

**068-09/26 Personnel matters**

068-09/26.1 To receive an update from Ms Webber (Clerk).
Nothing has been received back from PKF Littlejohn the external auditors just yet. The pay rise has been agreed by NALC and the clerk will add this to the October salaries and backdate for September. Currently working on the IT Policy and all policy updates. For the October meeting the council will need to discuss the purchase of new remembrance items as the poppies and also the sheets were in need of being replaced. The council will need to decide whether to run a Halloween competition again – perhaps the school can publicise? Training dates will need to be agreed at the next meeting for all councillors still to undertake Councillor training. There has been an email from HDC regarding changes to the Declaration of Interest forms – the clerk will ask all councillors to fill in a new form so they can be uploaded to the council website. Houghton and Wyton Village shop have asked that we share a post regarding volunteers for the shop.

**069-09/26 Correspondence and Communications**

An email has been forwarded from Councillor Keane regarding a proposed new Lidl in Hartford
An email has been received from Brity First Aid regarding a first aid website
An email has been received from HDC regarding PSPO as per Councillor Keanes previous post.
An email has been received from the Mayors Office regarding a Mayors Question Time on 17 Sept.
An email has been received from CCC regarding a webinar on flood groups on 9th September.
An email has been received from HDC regarding CIL funding
An email has been received from ACRE regarding a Parish & Town Council Survey
An email has been received from Capalc on a consultation on a proposed new proper practices framework,
An email has been received from CAPALC about the CAPALC awards 2026
An email has been received from HDC on the Local Government reorganisation updates.

**070-09/26 To receive verbal reports from Parish Councillors on matters arising.**

No decisions can be made under this item.
Houghton and Wyont Parish Council are setting up a speed watch group and have invited people from WOTH Parich council to join.

**071-09/26 Matters for future consideration.**

No decisions can be made under this item.

**072-09/26 Date of next meeting: Tuesday 13th October 2026**

**Close of meeting 20.20**