Wyton on the Hill Parish Council

Parish Clerk – Ms Nykki Webber, 2 Anderson Drive, St Ives, Cambs. PE27 6AF
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A meeting of Wyton on the Hill Parish Council was held on Tuesday 13th October 2026 at 7.00pm at: Wyton on the Hill Primary School. Wyton on the Hill. Cambs.

Present: Councillor Bladen Vice Chair, Councillor Keane, Councillor Waclawyj, Councillor Pammenter and Councillor Sadler.

In Attendance: Ms. N. Webber (Clerk), Paul Simpson and 3 MOP

MINUTES

072-10/26 Chair welcomed everyone to the meeting

073-10/26 To receive and approve apologies for absence.
Apologies have been received from Councillor Looker as he is on deployment
Councillor Keane proposed acceptance of these apologies, and this was seconded by Councillor Sadler.
Apologies have been received from Councillor Gill as he is on holiday.
Councillor Keane proposed acceptance of these apologies, and this was seconded by Councillor Sadler

074-10/26 To receive declarations of interest.
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011.
Councillor Pammenter expressed a declaration of interest in item 076-10/26 Caretaker Job and Description job role.

074-10/26 To receive and approve the minutes of the Parish Council meeting held on 8th September 2026.
The minutes of the meeting of Wyton on the Hill Parish Council held on 8th September 2026 had been circulated in advance following their informal approval by the Council. Councillor Waclawyj proposed acceptance of the minutes and Councillor Pammenter seconded the proposal. All were in favour, and it was resolved to do so. Councillor Bladen signed the minutes.

075-10/26 Public participation.
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

A member of the public spoke about the possible removal of a barrier on Wiltshire Road. The coucillors advised that If the MOP could email the clerk their concerns she would forward them onto Gill Angel.

076-10/26 Matters arising or carried forward from the previous meeting.

- SID Update
  The station have said that the post that was erected incorrectly can stay where it is. Councillor Keane is to to get dates from his contact at H&W for installation of the SIDS.
- Neighbourhood watch
  Paul Simpson thanked the Parish Council for the funding for the street signs. He will put them up. There was an altercation on the estate between a motorist and a MOP, A MOP has complained about street lights that are out. The Youth club have noted that the play areas on the estate are getting vandalised and have been cornered off with tape. It appears the play areas are becoming places for older children to hang out.
- Bobby & A Brew provisional date
  A provisional date is booked for this for 12th December – the clerk will book a room at the school and ask about the possibility of bike marking from the police.

- Peoples Climate Emergency Briefing Film – it has been decided to postpone this until after the festive period due to the nature of the film. The clerk is to set up a poll on social media for a good time and day and will ask Jason to share the poll with the parents at the school.
- Remembrance items to order and date for set up – The service this year is on 8th December 2026 at H&W and Councillor Bladen has offered once again to represent the PC at the service and take a wreath. The set up for the parish display will be o 1st November at 2pm. New items are needed for the display and it was proposed to spend £250 to purchase these. This was proposed by Councillor Waclawyja md seconded by Councillor Pammenter. All were in favour and the clerk will order some items for the councillors.
- Caretaker job description and job role
  The clerk read out a proposal for the caretaker job description ad job role. This was proposed to be accepted by Councillor Keane and seconded by Councillor Sadler. All were in favour. Councillor Pammenter did not take part in this discussion due to declaring a declaration of interest (058-09-26).
- Halloween
  The councillors agreed they would like to run the Spooktacular competition again this year. The clerk will add a post to Facebook. The prizes will be £20 for 1st, £15 for 2nd and £10 for 3rd and vouchers will be from Cuckoo Bridge again to help support a local business. This was proposed by Councillor waclawyj and seconded by Councillor Pammenter. All were in favour and it was agreed to do so.
- Training dates
  The clerk is still looking for online councillor training dates and will let the remaining councillors who need training know as soon as some come up.
- IT Policy update
  The clerk reported that this is in progress and will probably be sent before the December meeting due to the clerk being away in November.

077-10/26 To discuss any updates for events and activities on Station

Gill was unable to attend the meeting.

078-10/26 To receive an update from the local District Councillor/s on matters at HDC

Local Government Reorganisation:

On 7 September the Government announced a pause and review of the Local Government Reorganisation programme, including the proposals for Cambridgeshire and Peterborough. This means the decision on which of the four submitted options, if any, will be taken forward has been delayed again. The planned elections in May 2027 to new shadow unitary authorities will no longer take place. Instead, local elections that are due in May 2027 will take place for the existing councils on their existing boundaries. Cambridgeshire County Council itself is not due to hold elections again until 2029. The Government has not yet confirmed a revised timetable for a decision, shadow arrangements or implementation of any new unitary councils. We are therefore awaiting further developments and, in the meantime, the existing councils and services continue to operate as normal.

7 September - Cambridgeshire schools lead the way on air quality education

Children across Cambridgeshire have been learning about air pollution and how it affects health as part of a programme successfully trialled in five schools. The initiative known as 'Clearer Skies, Healthier Lives' was funded by a Public Health grant and combined interactive workshops, real-world data collection and the creation of a student-led educational film.
https://www.cambridgeshire.gov.uk/news/cambridgeshire-schools-lead-the-way-on-air-quality-education

17 September - Pension Credit campaign aims to put millions back in residents' pockets

The County Council and district/city councils began contacting more than 700 households identified as potentially eligible for unclaimed Pension Credit. The campaign aims to help residents claim support worth up to £2 million a year across Cambridgeshire.
https://www.cambridgeshire.gov.uk/news/unclaimed-pension-credit-campaign-aims-to-put-millions-back-in-residents-pockets

18 September - Progress on tackling obesity considered by Adults & Health Committee
Following the 17 September Adults & Health Committee, the Council reported that obesity rates remain below the national average but continue to present significant challenges, particularly for children, young people and lower-income groups. Reception obesity was reported at 7.7% and Year 6 at 17.2%.
https://www.cambridgeshire.gov.uk/news/progress-made-towards-actions-to-tackle-obesity-across-cambridgeshire-committee-hears

22 September - Quality of Life survey results published
The fourth county-wide Quality of Life survey received 6,912 responses. It found that 84% of residents said they felt happy, while cost of living remained a major concern. Satisfaction with roads and pavements rose to 32%, compared with 21% in 2024.
https://www.cambridgeshire.gov.uk/news/quality-of-life-and-happiness-remains-high-across-cambridgeshire

28 September - Roadwork overruns cut by 42%
The Council reported that roadwork overrun days fell from 1,191 in 2024/25 to 692 in 2025/26. More than £424,000 was issued or recovered through fixed penalties and overrun charges as part of stronger enforcement of utility and other works on the highway.
https://www.cambridgeshire.gov.uk/news/roadwork-overruns-cut-by-42-as-council-crackdown-delivers-results

28 September - New Best Start Family Hubs open
Five new Best Start Family Hubs opened in Cambourne, Cambridge, Ely, Huntingdon and Wisbech. The Huntingdon hub is particularly relevant locally, bringing together support for families including health, childcare, housing and financial wellbeing.
https://www.cambridgeshire.gov.uk/news/new-best-start-family-hubs-to-boost-support-for-families-across-cambridgeshire

30 September - Residents invited to help shape the County Council budget
The County Council launched its public budget engagement for future years, asking residents where spending and savings should be prioritised. The exercise covers major services including adult and children's social care, SEND, education, highways, libraries and public health.
https://www.cambridgeshire.gov.uk/news/budget-planning-begins-residents-invited-to-share-their-views-on-where-to-spend

079-10/26 Notification of planning items:
There were no planning items this month.

080-10/26 Finance
080-10/26.1 To approve accounts for payment: 13th September 2026

Date	Ref. No.	Payee	Description	Amount
13/10/26	839145616	HMRC	PAYE (Month 05)	£247.54
13/10/26	17240118	Ms N Webber	Parish Clerk/RFO Services. 30 hours, Sept 2026	£569.10
13/10/26	17240118	Ms N Webber	Working from home allowance	£26.00
13/10/26	35023065	Enviroplantcare	Maintenance of the front of the estate – Sept 2026	£110.00
13/10/26	428978216	Tony Savage	Caretaker (Sept 2026)	£245.58
13/10/26	428978216	Tony Savage	Expenses (Sept 2026)	£4.50
13/10/26	191674445	PKF Littlejohn	External audit	£252.00
13/10/26	715749309	M Roofing	Caretaker Duties	£350.16
13/10/26	439134424	Hunts NHW	Signs for Neighbourhood watch	£100.00
13/10/26	964568499	Vision ICT	Website hosting & Support Jan 27 – Dec 27	£263.23

081-10/26 Finance
081-10/26.1 To approve accounts to be paid on 1st October 2026
Councillor Bladen approved and signed the invoices for the above.

081-10/26.2 To note any income received: £271.86 was received in interest.

081-10/26.3 To authorise bank reconciliations dated 1st October 2026
Councillor Bladen approved and signed the bank reconciliations for the above.
Balance on accounts: Current: £3,577.34 Instant: £54,876.97
A transfer from the instant account to the current account was made for £5,000

082-10/26 Personnel matters

082-10/26.1 To receive an update from Ms Webber (Clerk).
The clerk prepared a job description and job role for the new caretaker cover. This was provided to the councillors to approve and decide on a new job title. This will be "Parish Waste Collection Operative". The clerk has arranged a provisional date of 12th December for the Bobby & a Brew meeting. The audit report has come back and the clerk read this out. Stay and play will no longer be invoicing the council as they are now going to fund this themselves due to their best start in life outreach plan. The council will still support advertising this as it is still well attended. The clerk was alerted to the fact that the defibrillator was used near the school. Upon checking she could not find out that it was used but has checked both defibrillators and reregistered them on the Circuit.
The clerk worked out the new salary increases. The clerks salary increases by £0.65 per hour and the role of the caretake by £0.46. The backdated pay (from April) has been added to this months pay as per NALC instructions. The clerk contacted a company as a back up for the caretaker role and had a quote of £299 per visit.

083-10/26 Correspondence and Communications

An email has been received from HDC regarding the precept. This will be added to the November agenda.
An email has been received from the Road Victims Trust inviting the council to their annual service of remembrance o 15th November.
An email has been received from HAY Hunts regarding the recent activities on their website.
An email has been received from Huntingdon Communities Services at CCC
An email has been received from CCC regarding the final flood webinar on 21st October 2026
An email has been received from CAPALC regarding getting ready for Martyns Law (a law on terrorism at events and public places).

084-10/26 To receive verbal reports from Parish Councillors on matters arising.

No decisions can be made under this item.
There we no matters arising.

085-10/26 Matters for future consideration.

No decisions can be made under this item.
A councillor asked if more people would attend if the meetings were held on Zoom or shared with the general public. The clerk will ask Capalc if any councils do this?

086-10/26 Date of next meeting: Tuesday 17th November 2026

Close of meeting 20.27